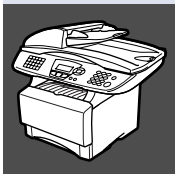
Quick Setup Guide

Imagistics fx2100

Before you can use the machine, you must set up the hardware and install the driver. Please read this "Quick Setup Guide" for proper set up and installation instructions.

Step 1



Setting Up the Machine

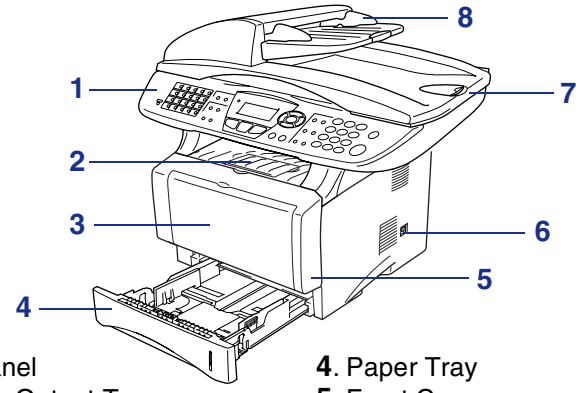
Step 2

Installing the Driver & Software

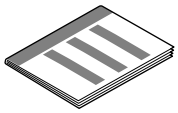
Setup is Complete!

Keep this "Quick Setup Guide", User's Guide and supplied CD-ROM in a convenient place for quick and easy reference at all times.

Carton Components

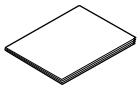


1. Control Panel
2. Face-down Output Tray Support Flap with Extension (Support Flap)
3. Multi-purpose Tray (MP Tray)
4. Paper Tray
5. Front Cover
6. Power Switch
7. Document Cover
8. Automatic Document Feeder (ADF)

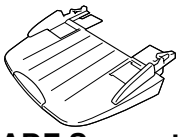


Quick Setup Guide

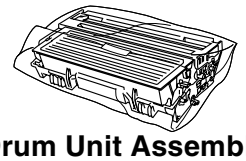
CD-ROM



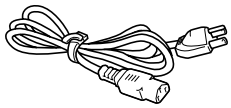
User's Guide



ADF Support



Drum Unit Assembly
(including Toner Cartridge)



AC Power Cord

Telephone Line Cord

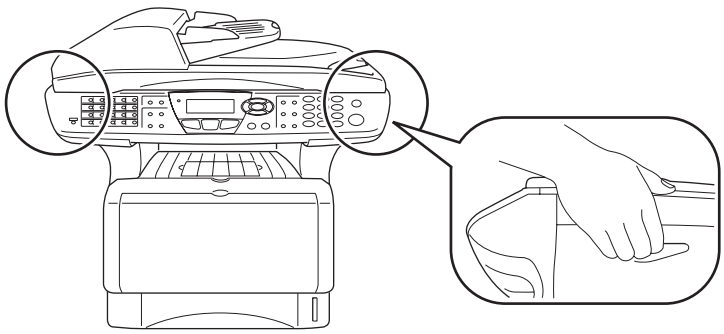
IEEE 1284 Compliant Bi-directioned Cable

Carton components may differ from one country to another.
Save all packing materials and the carton.

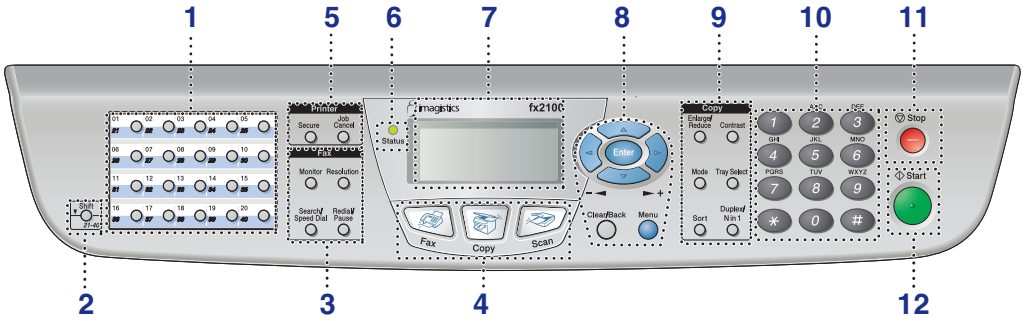
- *The USB interface cable is not a standard accessory. Please purchase the USB interface cable if you intend to use it.*
- *For Parallel use a bi-directional shield interface cable that is IEEE 1284-compliant, and not longer than 6 feet (2 meters).*
- *For USB: use a Hi-Speed USB 2.0 interface cable that is not longer than 6 feet (2 meters).*
- *Please make sure that you use a Hi-Speed USB 2.0 certified cable if your computer uses a Hi-Speed USB 2.0 interface.*
- *Even if your computer has a USB 1.1 interface, you can connect the machine.*

Warning

- *When you move the machine, grasp the side handholds that are under the scanner. Do NOT carry the machine by holding it at the bottom.*



Control Panel



1. One Touch keys	**5**. Print keys	**9**. Copy keys (Temporary Settings)
2. Shift	**6**. Status LED (Light-Emitting Diode)	**10**. Dial Pad
3. Fax and telephone keys	**7**. 5-Line Liquid Crystal Display (LCD)	**11**. Stop
4. Mode keys	**8**. Navigation keys	**12**. Start

For the details of the control panel, see "Control panel overview" in Chapter 1 of the User's Guide.

Warning		**Hint**	**User's Guide**
Indicates warnings that must be observed to prevent possible personal injury.	Indicates cautions that must be observed to use the machine properly or to prevent damage to the machine.	Indicates notes and useful tips to remember when using the machine.	Indicates reference to the User's Guide.

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Step 2 Installing the Driver & Software

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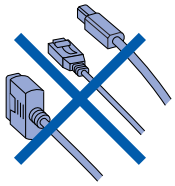
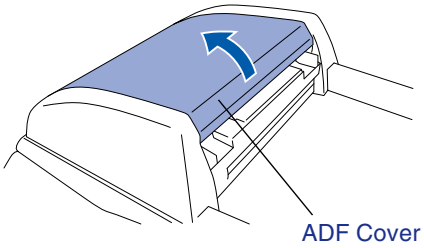
Step 1 Setting Up the Machine

1 Install the Automatic Document Feed (ADF) Support

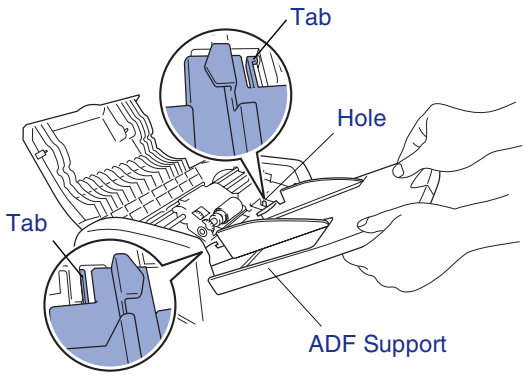
Do NOT connect the interface cable. Connecting the interface cable is done when installing the driver.



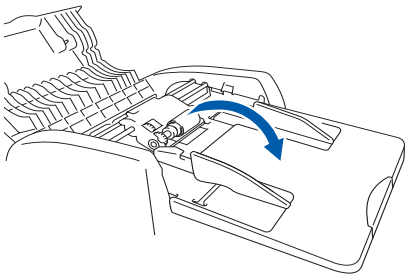
1. Open the ADF cover.



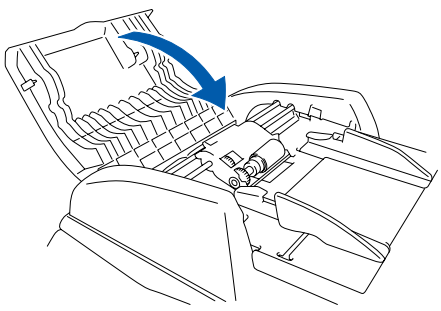
2. Insert the tabs of ADF support into the holes of the ADF one side at a time.



3. Push ADF Support down until it latches in place.

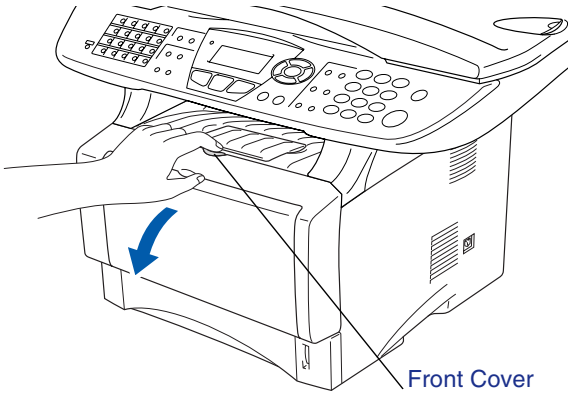


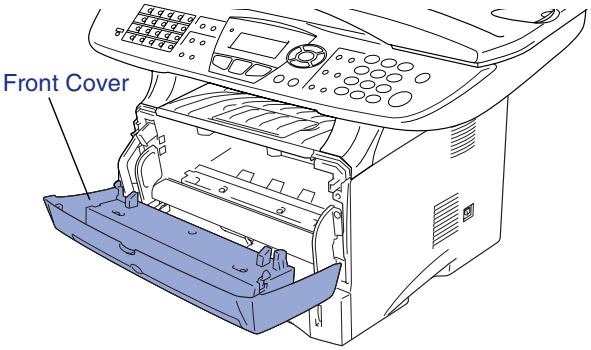
4. Close the ADF cover.



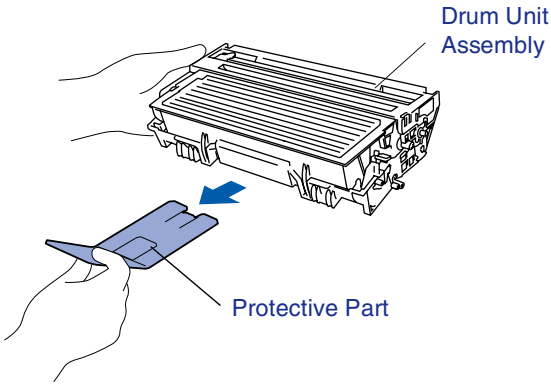
2 Install the Drum Unit Assembly

1. Open the front cover by pressing the front cover release button.

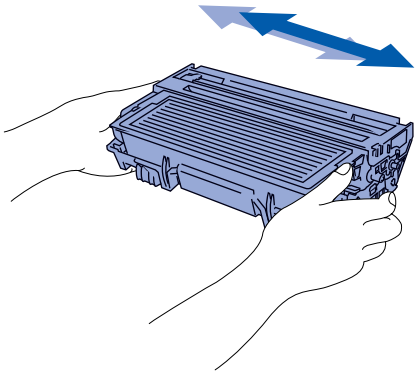




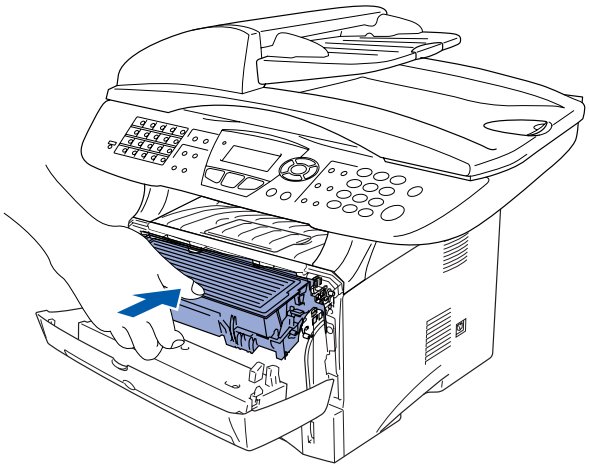
2. Unpack the drum unit assembly. Remove the protective part.



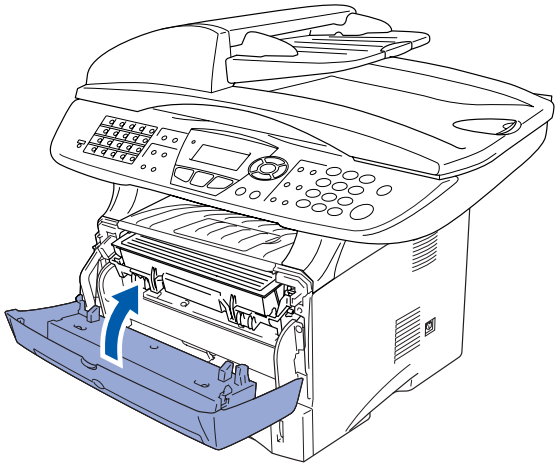
3 Rock it from side to side several times to distribute the toner evenly inside the assembly.



4 Push the drum unit assembly into the machine (until it snaps into place).

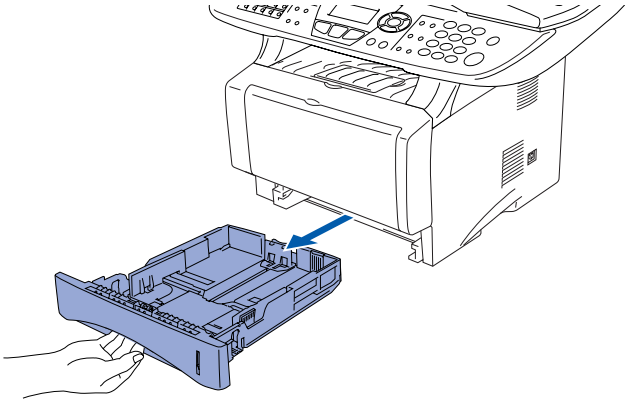


5 Close the front cover of the machine.

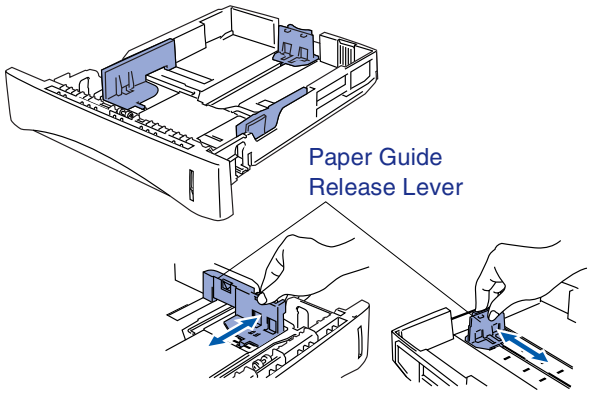


3 Load Paper in the Paper Tray

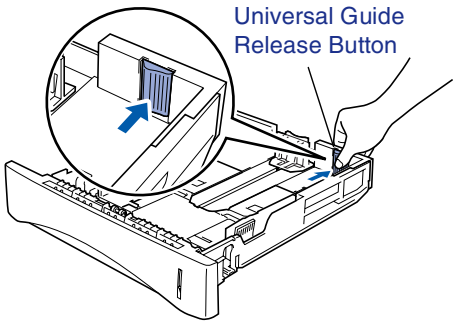
1 Pull the paper tray completely out of the machine.



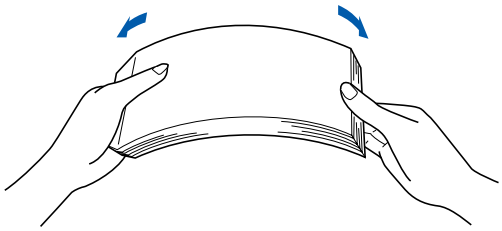
2 While pressing the paper guide release lever, slide the adjusters to fit the paper size. Check that the guides are firmly in the slots on the tray.



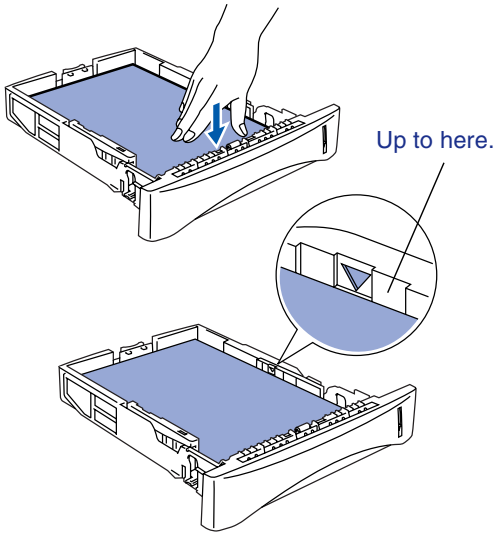
For Legal size paper, press the universal guide release button and pull out the rear of the paper tray.



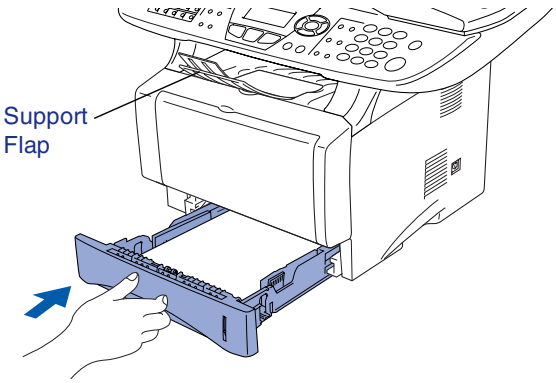
3 Fan the stack of paper well to avoid paper jams and misfeeds.



4 Put paper in the paper tray.
Check that the paper is flat in the tray and below the maximum paper mark.



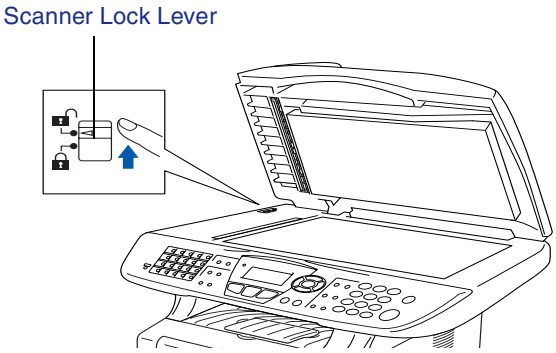
5 Put the paper tray firmly back in the machine and unfold the support flap before you use the machine.



For details on supported paper specifications, see "Paper" in Chapter 2 (User's Guide).

4 Release the Scanner Lock

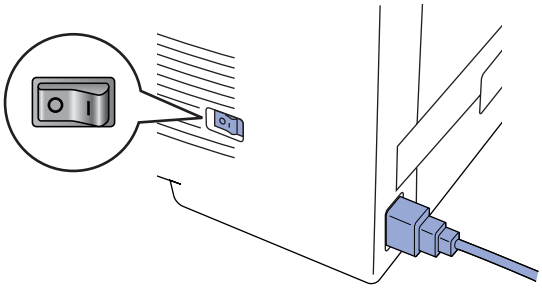
1 Push the lever up to unlock the scanner. (The gray scanner lock lever is located at the back left under side of the document cover.)



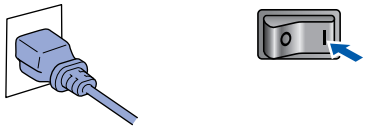
5 Install Power Cord and Phone Line

Do not connect the Parallel or USB cable yet.

1. Make sure that the power switch is off. Connect the AC power cord to the machine.

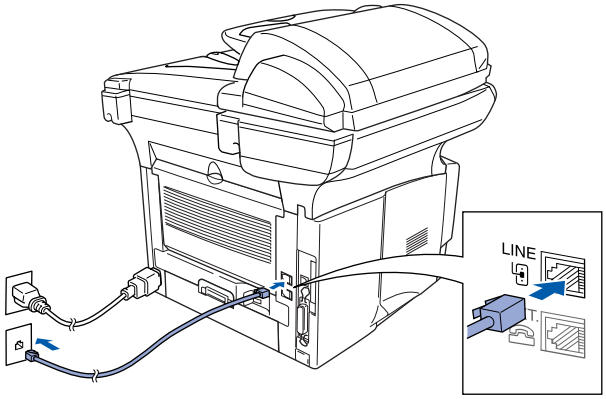


2. Plug the AC power cord into an AC outlet. Turn the power switch on.



If `Check Scan Lock` *appears on the LCD, immediately release the scanner lock and press* ***Stop****.*

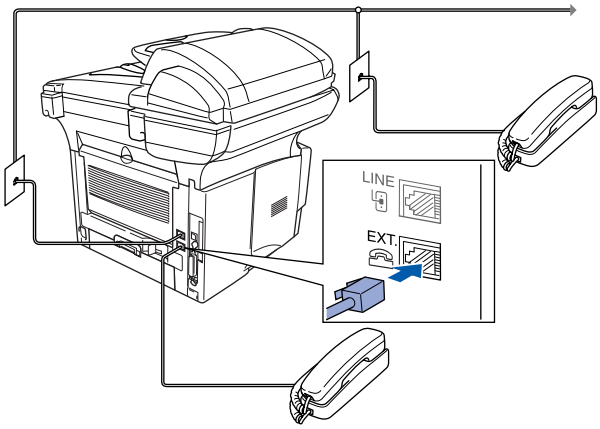
3. Connect one end of the telephone line cord to the jack on the machine marked **LINE** and the other end to a modular wall jack.



Warning

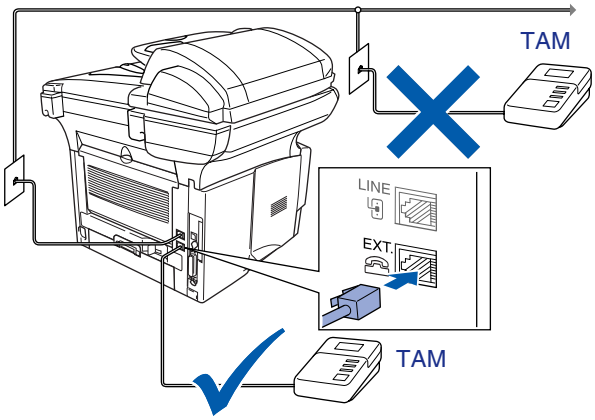
- *The machine must be grounded using a 3-prong plug.*
- *Since the machine is grounded through the power outlet, you can protect yourself from potentially hazardous electrical conditions on the telephone network by keeping the power to your machine on when you connect it to a telephone line. Similarly, you can protect yourself when you want to move your machine by disconnecting the telephone line first and then the power cord.*

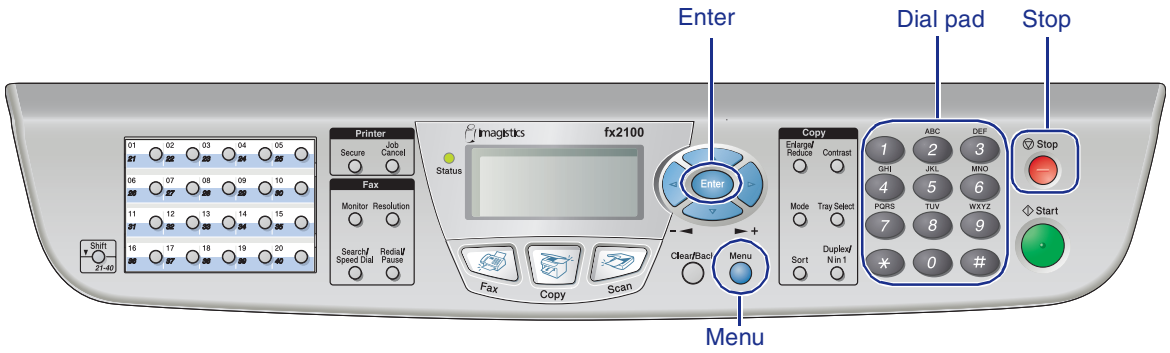
If you are sharing one phone line with an external telephone, connect it as shown below.



If you are sharing one phone line with an external telephone answering device, connect it as shown below.

Please set the receive mode to External TAM.
For more details, see "Connecting the machine" in Chapter 1 of the User's Guide.

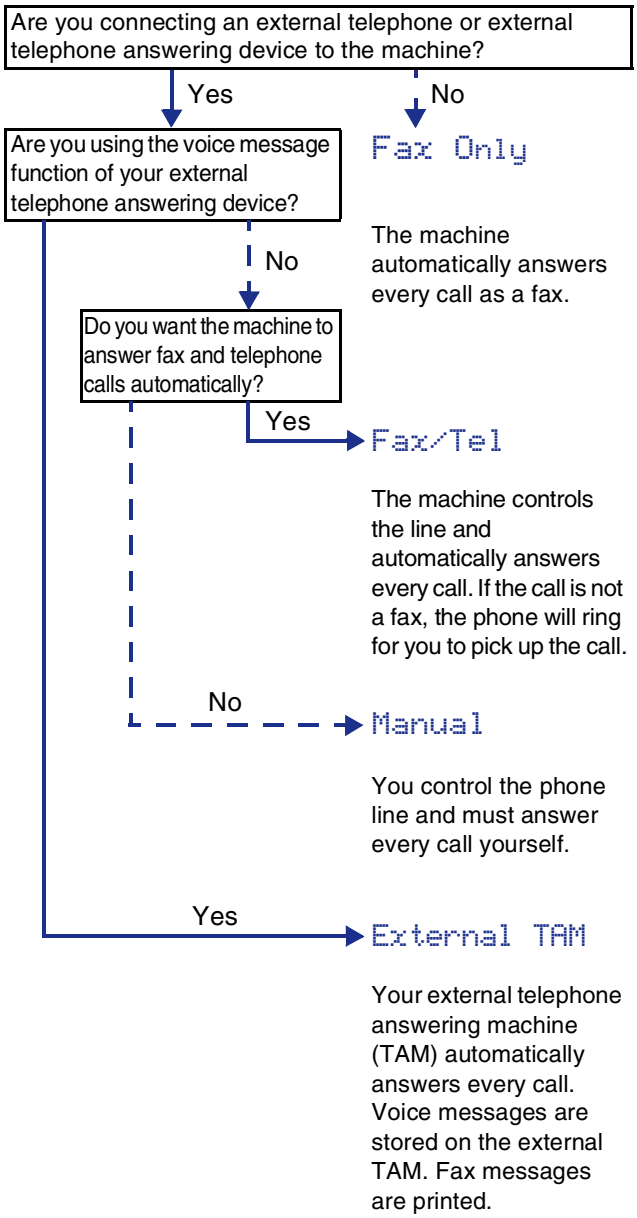




6 Selecting an Answer Mode

Choose the **Answer** mode which best suits your needs.

1. Press the **Menu** key.
2. Press 0 key.
3. Press 1 key.
4. Press ▲ or ▼ to select the mode.
5. Press the **Enter** key.
6. Press the **Stop** key.



For more details, see "RX Settings" in Chapter 5 of the User's Guide.

7 Setting the Date and Time

The machine displays the date and time, and prints it on every fax you send.

1. Press the **Menu** key.
2. Press the 0 key.
3. Press the 2 key.
4. Enter the last two digits of the year on the dial pad, and then press the **Enter** key.

```
02.Date/Time

  Year:2005
Set & Enter
```

(e.g. Enter **0**, **5** for 2005.)

5. Enter the two digits for the month on the dial pad, and then press the **Enter** key.

```
02.Date/Time
  XX/XX/2005

  Month:03
Set & Enter
```

(e.g. Enter **0**, **3** for March.)

6. Enter the two digits for the day on the dial pad, and then press the **Enter** key.

```
02.Date/Time
  03/XX/2005

  Day:01
Set & Enter
```

(e.g. Enter **0**, **1**.)

7. Enter the time in 24-hour format on the dial pad, and then press the **Enter** key.

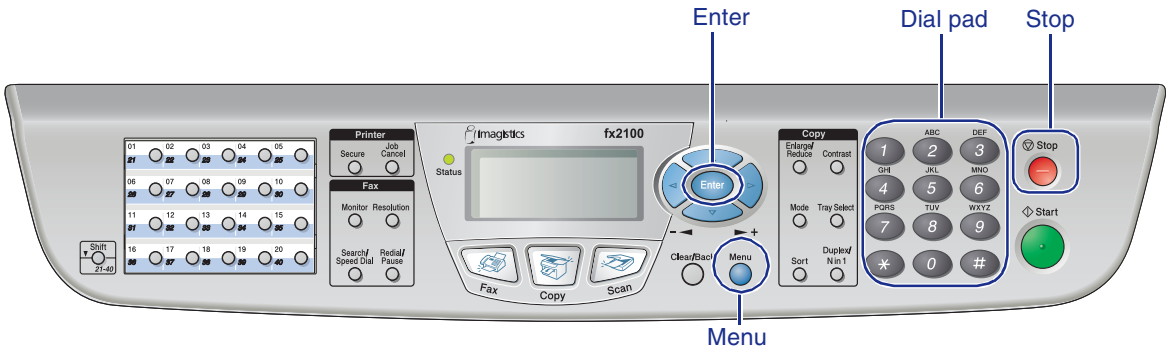
```
02.Date/Time
  03/01/2005

  Time:15:25
Set & Enter
```

(e.g. Enter **1**, **5**, **2**, **5** for 3:25 P.M.)

8. Press the **Stop** key.

*If you want to repeat from step1, press the **Stop** key.*



8 Setting Your Machine ID

You should store your name and fax number to be printed on all fax pages that you send.

1. Press the **Menu** key.
2. Press the 0 key.
3. Press the 3 key.
4. Enter your fax number (up to 20 digits) on the dial pad, and then press the **Enter** key.

```
03.Machine ID
  Fax:_
Set & Enter
```

5. Enter your telephone number (up to 20 digits) on the dial pad, and then press the **Enter** key.
(If your telephone number and fax number are the same, enter the same number again.)

```
03.Machine ID
  Fax:908XXXXXXXX
  Tel:_
Set & Enter
```

6. Use the dial pad to enter your name (up to 20 characters), and then press the **Enter** key.

```
03.Machine ID
  Fax:908XXXXXXXX
  Tel:908XXXXXXXX
  Name:_
Set & Enter
```

■ *Refer to the following chart for entering your name.*
■ *If you need to enter a character that is on the same key as the previous character, press ▷ to move the cursor to the right.*

Press key	One time	Two times	Three times	Four times
2	A	B	C	2
3	D	E	F	3
4	G	H	I	4
5	J	K	L	5
6	M	N	O	6
7	P	Q	R	S
8	T	U	V	8
9	W	X	Y	Z

For more details, see "Setting the Machine ID" in Chapter 4 of the User's Guide.

7. Press the **Stop** key.

*If you want to repeat from step1, press the **Stop** key.*

9 Selecting Your Language

1. Press the **Menu** key.
2. Press the 0 key.
3. Press the 5 key.
4. Select your language (ENGLISH or FRENCH) by using ▲ or ▼, and then press the **Enter** key.

5. Press the **Stop** key.

Go to page 12 to install the driver

Supplied CD-ROM “Multi-Function Suite”

You can find a variety of information on the CD-ROM.

Windows®

Install Software
You can install printer, PC-FAX Send/Receive, scanner drivers and the various utility items, including PaperPort® and OmniPage® OCR.

Documentation
View the User’s Guide and other documentation in PDF format (Viewer included).

Imagistics Support
You can access the Imagistics Home Page.

Help
Helpful hints.

Macintosh®

Start Here OS 8.6 - 9.2
You can install the printer driver, scanner driver and PC-FAX Send for Mac OS® 8.6 - 9.2.

Documentation
View the User’s Guide and other documentations in PDF format.

Start Here OSX
You can install the printer driver, scanner driver, PC-Fax Send and remote setup program for Mac OS® 10.1/10.2.1 or greater (Scanning is not supported in Mac OS® 10.1).

ReadMe!
You can get important information and troubleshooting tips.

Step 2 Installing the Driver & Software

Follow the instructions on this page for your operating system and interface cable.

Windows®

USB Interface Cable Users ..... Go to page 14
(For Windows® 98/98SE/Me/2000 Professional/XP)

Parallel Interface Cable Users ..... Go to page 25
(For Windows® 98/98SE/Me/2000 Professional/XP)

Windows NT® Workstation Version 4.0 Users... Go to page 35

Network Interface Cable Users ..... Go to page 38
(For Windows® 98/98SE/Me/NT/2000 Professional/XP)

Macintosh®

USB Interface Cable Users
■ **For Mac OS® 8.6 to 9.2** ..... Go to page 42
■ **For Mac OS® X 10.1/10.2.1 or greater** ..... Go to page 44

Network Interface Cable Users
■ **For Mac OS® 8.6 to 9.2** ..... Go to page 46
■ **For Mac OS® X 10.1/10.2.1 or greater** ..... Go to page 48

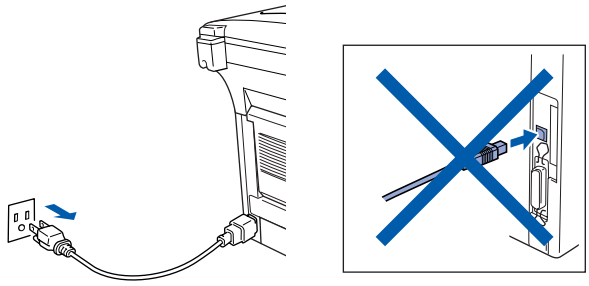
For Administrators ..... Go to page 50

Step 2 Installing the Driver & Software

For USB Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

Make sure that you have completed the instructions from Step 1 “Setting Up the Machine” on pages 4 - 11.

1. Switch off and unplug the machine from the AC outlet and disconnect it from your computer, if you already connected an interface cable.



2. Turn on your computer.
(For Windows® 2000 Professional/XP, you must be logged on as the administrator.)

3. Insert the supplied CD-ROM into your CD-ROM drive. When the language screen appears, select your language.

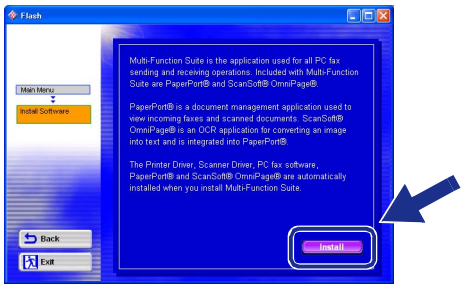
4. The CD-ROM main menu will appear. Click **Install Software**.

*If this window does not appear, use Windows® Explore to run the **setup.exe** program from the root directory of the CD-ROM.*

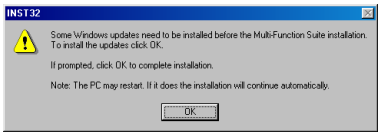
5. Click **Multi-Function Suite** in Main Application.

Multi-Function Suite includes Printer Driver, Scanner Driver, ScanSoft® PaperPort®, ScanSoft® OmniPage®, PC-FAX software, Remote Setup and True Type fonts. PaperPort® is a document management application for viewing scanned documents. ScanSoft® OmniPage®, which is integrated into PaperPort®, is an OCR application that converts an image into text and inserts it into your default word processor.

6. Click **Install**.

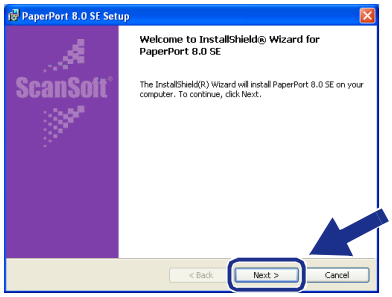


*If you see the following screen, click **OK** to install the Windows® updates. After the updates are installed your PC may restart. Note: If it does the installation will automatically continue.*

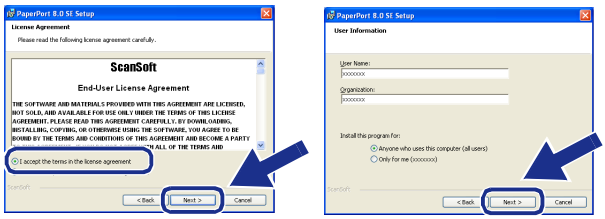


*If the installation does not continue automatically, please open the installer menu again by double-clicking the **setup.exe** program from the root directory of the CD-ROM, and continue from Step 4.*

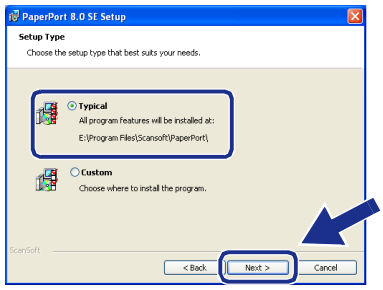
7 When the PaperPort® 8.0 SE Setup window is displayed, click **Next**.



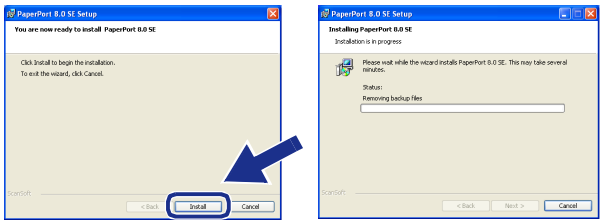
8 After reading and accepting the ScanSoft® License Agreement, enter your user information and click **Next**.



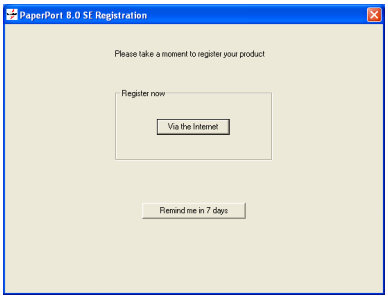
9 Select **Typical** and click **Next**.



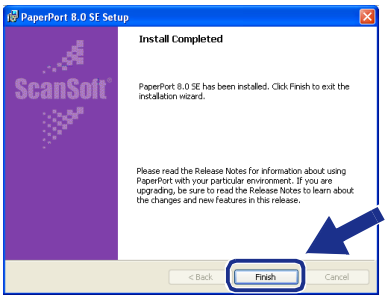
10 Click **Install** and PaperPort® will start installing on your computer.



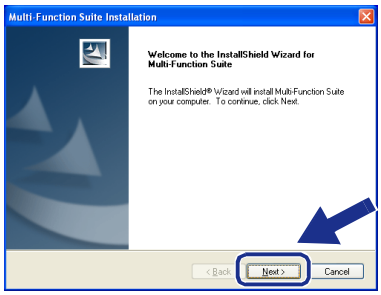
11 When the ScanSoft® Registration screen is displayed, make your selection and follow the on-screen instructions.



12 Click **Finish** to complete installation.



13 When the Multi-Function Suite Installation window appears, click **Next**.



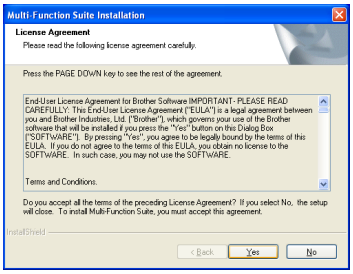
*If you have previously installed the Multi-Function Suite, you will first have to uninstall it. From the **Start** menu, select **Programs**, **Imagistics**, **Multi-Function Suite**, **Uninstall**, and then follow the instructions on the screen.*

Continued...

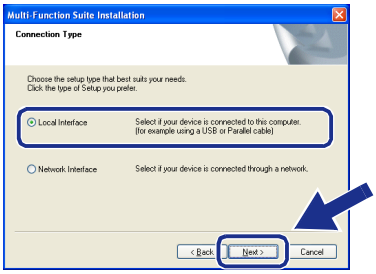
Step 2 Installing the Driver & Software

For USB Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

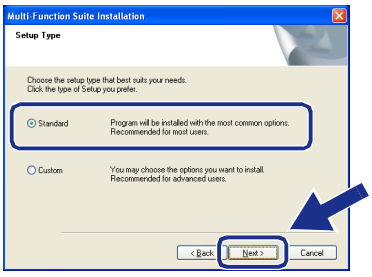
14 When the Software License Agreement window appears, click **Yes**.



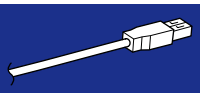
15 Select **Local Interface**, and then click **Next**.



16 Select **Standard**, and then click **Next**. The application files will be copied and installed to your computer.



*If you want to install the PS driver, select **Custom** and then follow the on-screen instructions. When the **Select Components** screen appears, check **PS Printer Driver**, and then continue following the on-screen instructions.*

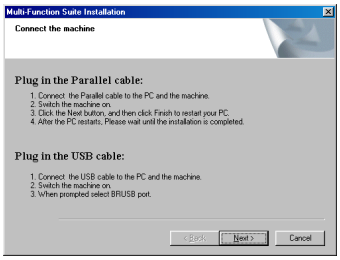


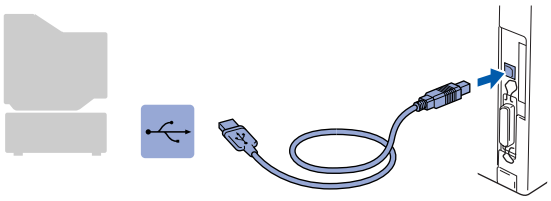
Windows® 98/98SE/Me Users
→ Go to page 17
Windows® 2000 Professional Users
→ Go to page 19
Windows® XP Users
→ Go to page 22

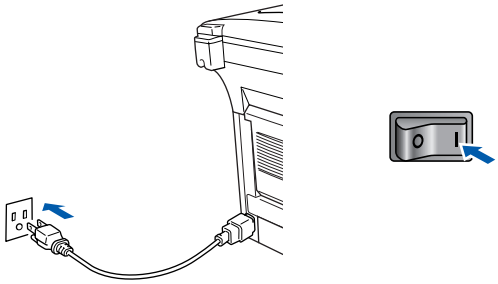
For Windows® 98/98SE/Me Users Only

Make sure that you followed the instructions in 1 to 16 on pages 14 - 16.

17 When this screen appears, connect the USB interface cable to your PC, and then connect it to the machine.
Turn on the machine by plugging in the power cord. Turn the power switch on.

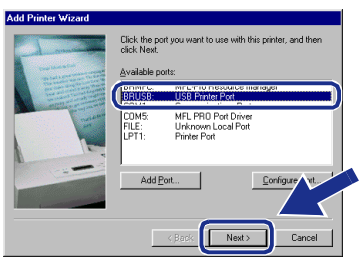




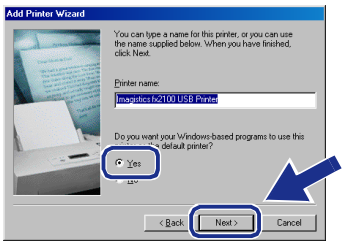


It will take a few seconds for the installation screen to appear.
The installation of the drivers will automatically start. Follow the instructions on the screen.

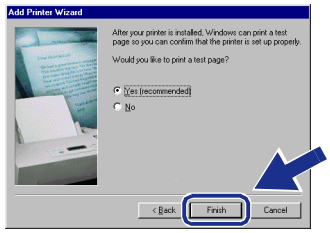
18 Select **BRUSB: USB Printer Port**, and then click **Next**.



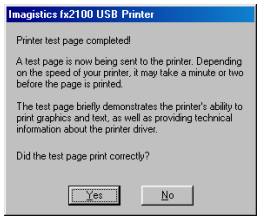
19 Accept the default Printer name by selecting **Yes**, and then click **Next**.



20 Select **Yes (recommended)**, and then click **Finish**. A test page will be printed so you can check the print quality.



21 If the test page is printed correctly, click **Yes**. If you click **No**, follow the prompts on the screen to correct the problem.

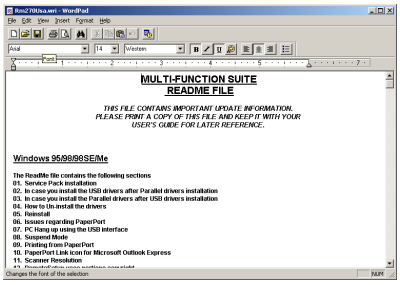


*If the README file shown in step 22 appears, close the README file and then click **Finish** after printing the page.*

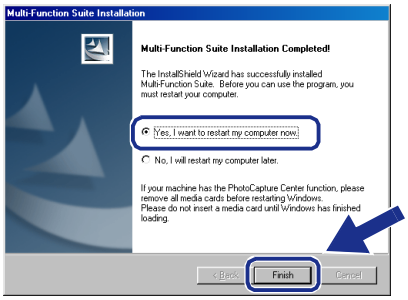
Continued...

For USB Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

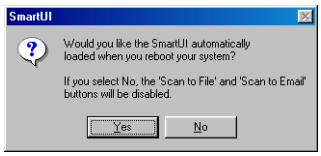
22 The README file will be displayed. Please read this file for troubleshooting information and then close the file to continue installation.



23 Click **Finish** to restart your computer.



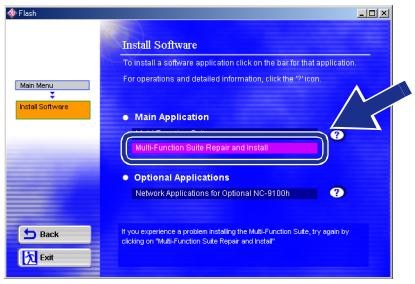
24 After the computer restarts, click **Yes** to have the SmartUI load each time Windows® is started. The SmartUI will appear as an icon in the task tray.
If you click **No** the Scan keys on the machine will be disabled.



*Even if you select **No**, you will be able to launch the SmartUI later to use the **Scan to** key by double clicking the SmartUI icon on the desktop. This loads the SmartUI to the task tray. See AutoLoad the SmartUI, Chapter 4 in the Documentation (Software User's Guide) located on the CD-ROM.*

OK! **The PC-FAX, Printer and Scanner drivers have been installed and the installation is now complete.**

*If the Multi-Function Suite doesn't work after the installation, you will have to repair it. From the Main Menu, select **Install Software**, **Multi-Function Suite Repair and Install**, and then follow the instructions.*

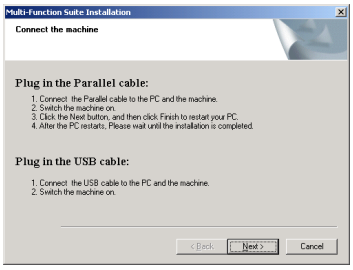


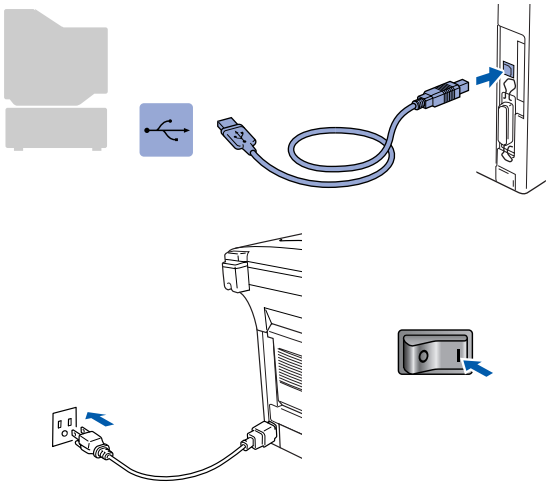
For Windows® 2000 Professional Users Only

Make sure that you followed the instructions in 1 to 16 on pages 14 - 16.

17 When this screen appears, connect the USB interface cable to your PC, and then connect it to the machine.

Turn on the machine by plugging in the power cord. Turn the power switch on.

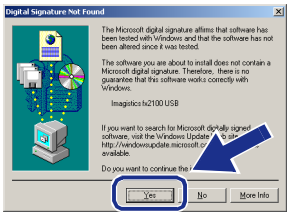


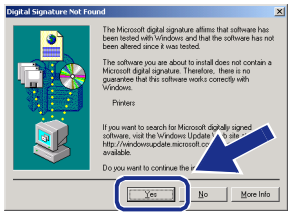


It will take a few seconds for the installation screen to appear.

The installation of the drivers will automatically start. Follow the instructions on the screen.

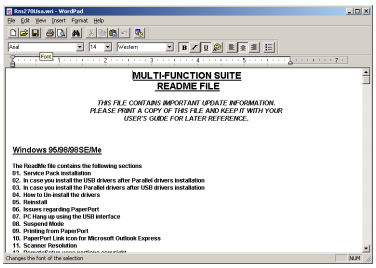
18 If the **Digital Signature Not Found** dialog boxes appear, click **Yes** to install the driver.



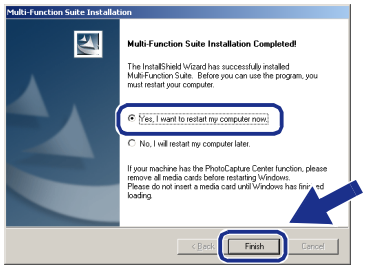


19 The README file will be displayed.

Please read this file for troubleshooting information and then close the file to continue installation.

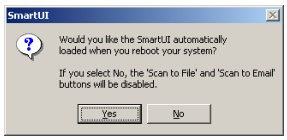


20 Click **Finish** to restart your computer.



21 After the computer restarts, click **Yes** to have the SmartUI load each time Windows® is started. The SmartUI will appear as an icon in the task tray.

If you click No the Scan keys on the machine will be disabled.



*Even if you select **No**, you will be able to launch the SmartUI later to use the **Scan to** key by double clicking the SmartUI icon on the desktop. This loads the SmartUI to the task tray. See AutoLoad the SmartUI, Chapter 4 in the Documentation (Software User's Guide) located on the CD-ROM.*

Continued...

Step 2 Installing the Driver & Software

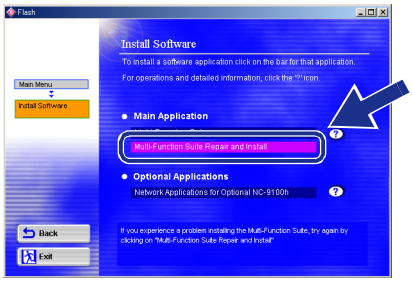
For USB Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

A Basic Universal printer driver was installed with the Multi-Function Suite.

Imagistics also offers a full featured printer driver (Native driver) that includes more features than the Basic Universal driver. To install the Native driver proceed to step 22.

For details on what features are available see chapter 2 of the Software User's Guide.

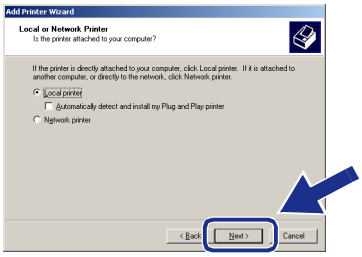
*If the Multi-Function Suite doesn't work after the installation, you will have to repair it. From the Main Menu, select **Install Software**, **Multi-Function Suite Repair and Install**, and then follow the instructions.*



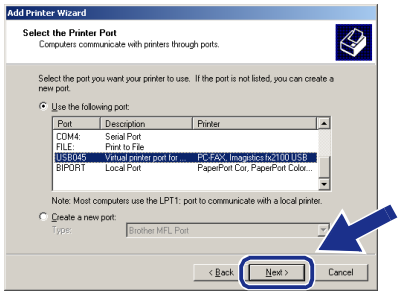
Native driver Installation

22 Click **Start** and select **Settings** and then **Printers**. Click on **Add a printer** and the Add Printer Wizard will start.
When this screen appears, click **Next**.

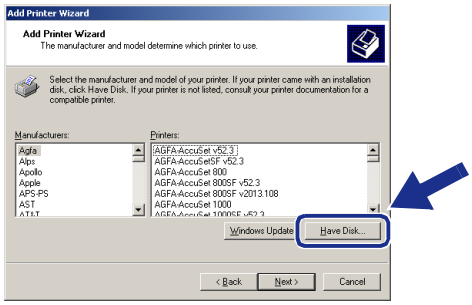
23 Un-check the **Automatically detect and install my Plug and Play printer** selection and then click **Next**.



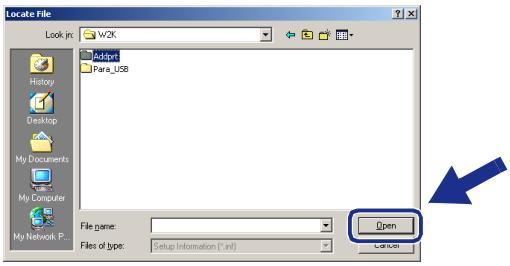
24 Select **USBXXX** from the pull down window for the Printer Port Selection and then click **Next**.



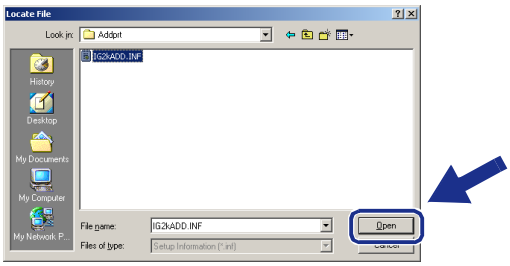
25 Click on **Have Disk**.



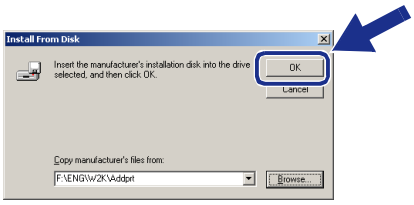
26 Browse the CD-ROM and highlight ENG folder and click **Open**. Highlight the **W2K** folder and click **Open**. Highlight the **Addprt** folder and click **Open**.



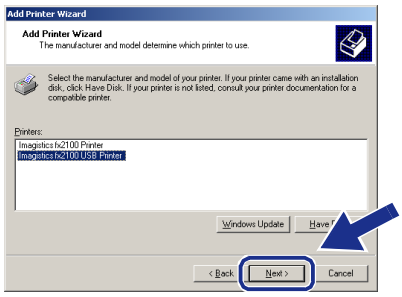
27 Click **Open**.



28 Make sure **X:\ENG\W2K\Addprt** is displayed in the window and click **OK** (X:\ is the drive letter of your CD-ROM).

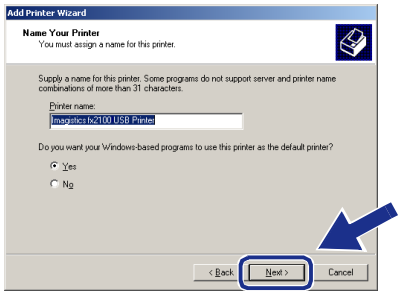


29 Highlight the model you are installing from the list of machines and click **Next**.

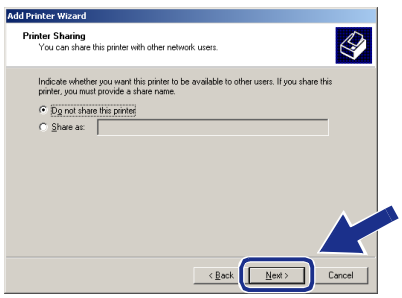


Make sure you select a USB printer.

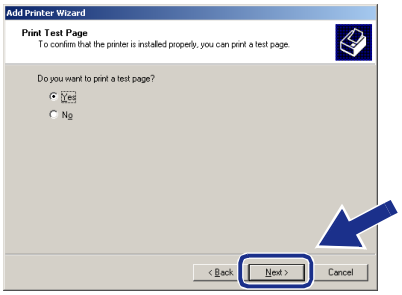
30 The model you are installing will be listed in the window. Select **Yes** or **No** if you want this driver to be your default printer.



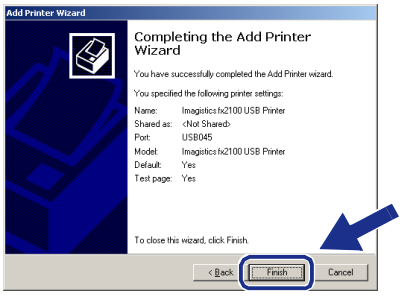
31 If this screen appears, select **Do not share this printer** and **Next**.



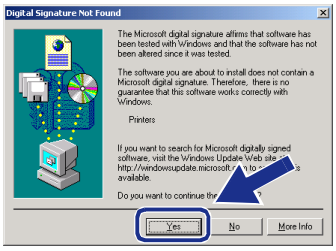
32 Select **Yes** and **Next** to print a test page.



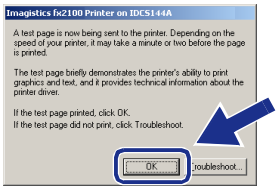
33 When this screen appears, click **Finish**.



34 If the Digital Signature Not Found dialog box appears, click **Yes**.



35 If the test page printed, click **OK**.



There will be two printer drivers listed in the Printers selection.
The driver with "Printer" after the model name (ex. Imagistics fx2100 Printer) is the Native Driver.

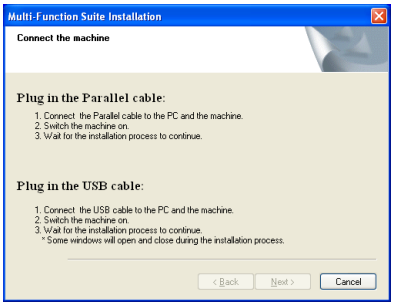
The Native Drivers have been installed and the installation is now complete.

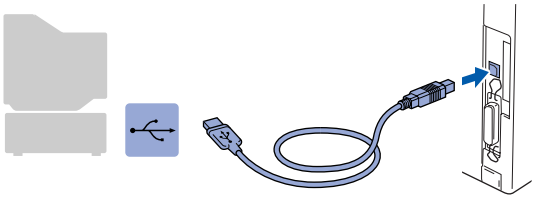
For USB Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

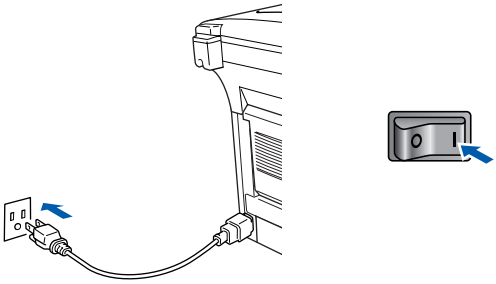
For Windows® XP Users Only

Make sure that you followed the instructions in 1 to 16 on pages 14 - 16.

17 When this screen appears, connect the USB interface cable to your PC, and then connect it to the machine.
Turn on the machine by plugging in the power cord. Turn the power switch on.

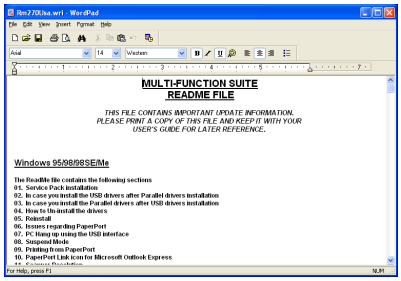




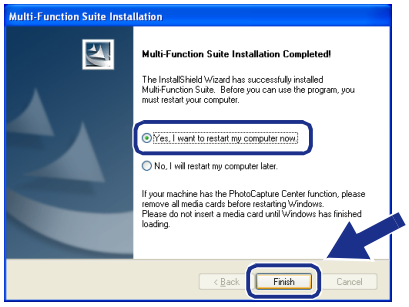


It will take a few seconds for the installation screen to appear.
The installation of the drivers will automatically start. The screens appear one after another, please wait for a while.

18 The README file will be displayed. Please read this file for troubleshooting information and then close the file to continue installation.



19 Click **Finish** to restart your computer.

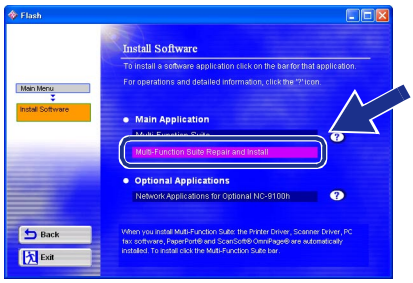


OK! **A Basic Universal printer driver was installed with the Multi-Function Suite.**

Imagistics also offers a full featured printer driver (Native driver) that includes more features than the Basic Universal driver. To install the Native driver proceed to step 20.

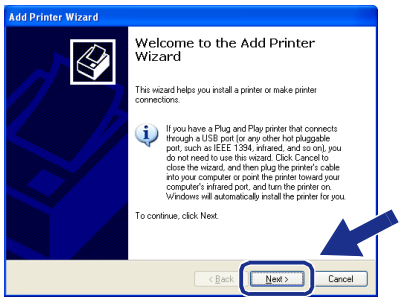
For details on what features are available see chapter 2 of the Software User's Guide.

*If the Multi-Function Suite doesn't work after the installation, you will have to repair it. From the Main Menu, select **Install Software**, **Multi-Function Suite Repair and Install**, and then follow the instructions.*

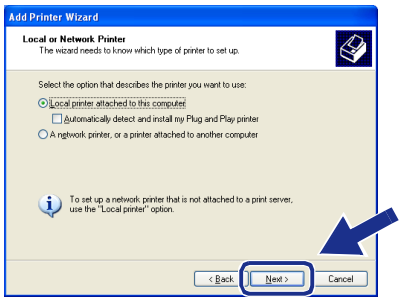


Native driver Installation

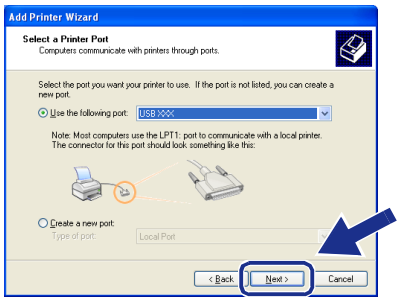
20 Click **Start** and select **Printers and Faxes**. Click on **Add a printer** and the Add Printer Wizard will start.
When this screen appears, click **Next**.



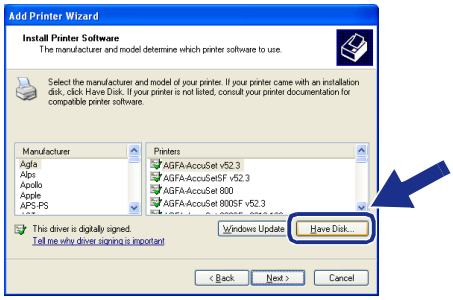
21 Un-check the **Automatically detect and install my Plug and Play printer** selection and then click **Next**.



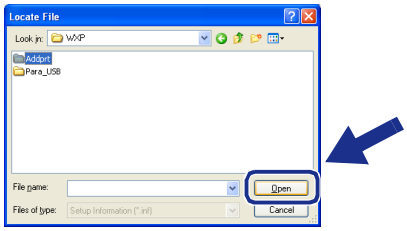
22 Select **USBXXX** from the pull down window for the Printer Port Selection and then click **Next**.



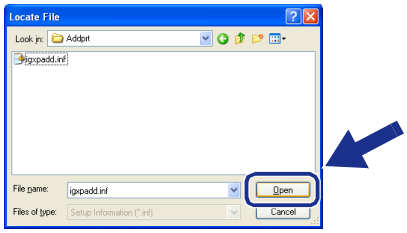
23 Click on **Have Disk**.



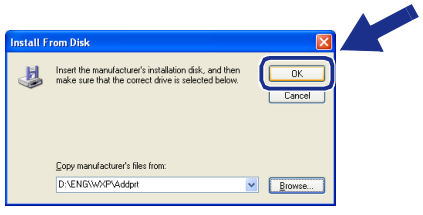
24 Browse the CD-ROM and highlight ENG folder and click **Open**. Highlight the **WXP** folder and click **Open**. Highlight the **Addprt** folder and click **Open**.



25 Click **Open**.



26 Make sure **X:\ENG\WXP\Addprt** is displayed in the window and click **OK** (X:\ is the drive letter of your CD-ROM).

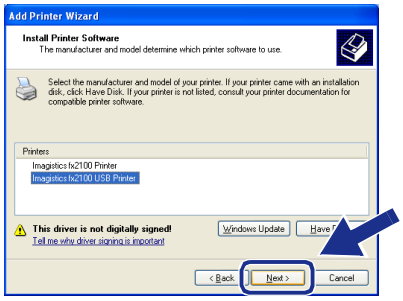


Continued...

Step 2 Installing the Driver & Software

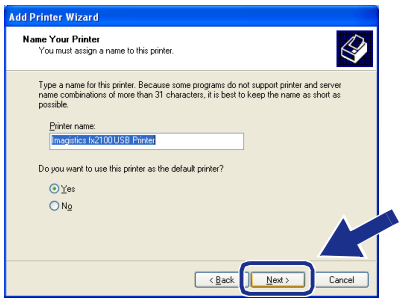
For USB Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

27 Highlight the model you are installing from the list of machines and click **Next**.

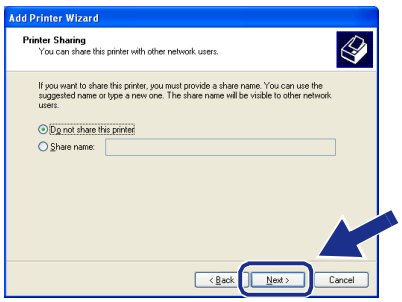


Make sure you select a USB printer.

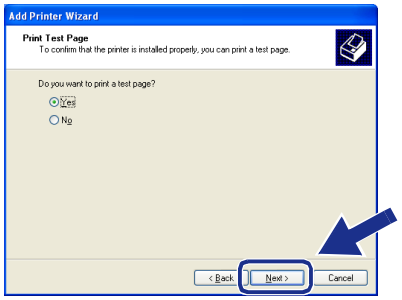
28 The model you are installing will be listed in the window. Select **Yes** or **No** if you want this driver to be your default printer.



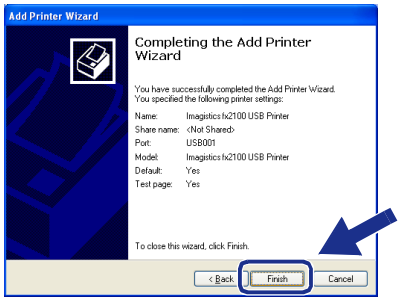
29 If this screen appears, select **Do not share this printer** and **Next**.



30 Select **Yes** and **Next** to print a test page.



31 When this screen appears, click **Finish**.



32 When the Windows Logo testing screen appears, click **Continue Anyway**.

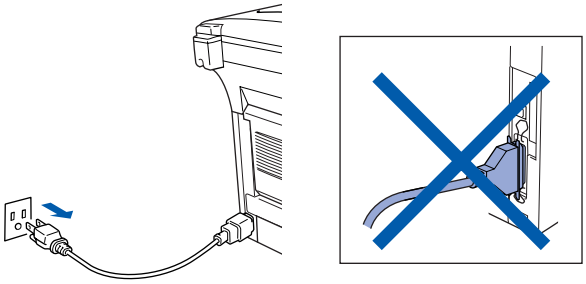
There will be two printer drivers listed in the "Printers" selection.
The driver with Printer after the model name (ex. Imagistics fx2100 Printer) is the Native Driver.

OK! **The Native Drivers have been installed and the installation is now complete.**

For Parallel Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

Make sure that you have completed the instructions from Step 1 "Setting Up the Machine" on pages 4 - 11.

1. Switch off and unplug the machine from the AC outlet and disconnect it from your computer, if you already connected an interface cable.



2. Turn on your computer.
(For Windows® 2000 Professional/XP, you must be logged on as the administrator.)

3. Insert the supplied CD-ROM into your CD-ROM drive. When the language screen appears, select your language.

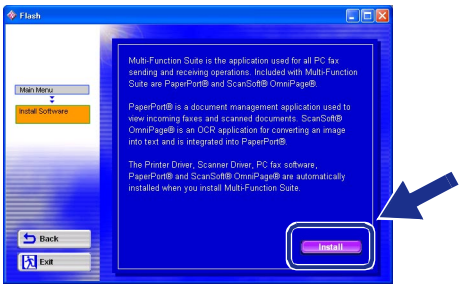
4. The CD-ROM main menu will appear. Click **Install Software**.

*If this window does not appear, use Windows® Explore to run the **setup.exe** program from the root directory of the CD-ROM.*

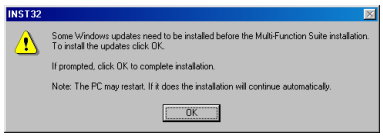
5. Click **Multi-Function Suite** in Main Application.

Multi-Function Suite includes Printer Driver, Scanner Driver, ScanSoft® PaperPort®, ScanSoft® OmniPage®, PC-FAX software, Remote Setup and True Type fonts. PaperPort® is a document management application for viewing scanned documents. ScanSoft® OmniPage®, which is integrated into PaperPort®, is an OCR application that converts an image into text and inserts it into your default word processor.

6. Click **Install**.



*If you see the following screen, click **OK** to. install the Windows® updates. After the updates are installed your PC may restart. Note: If it does the installation will automatically continue.*



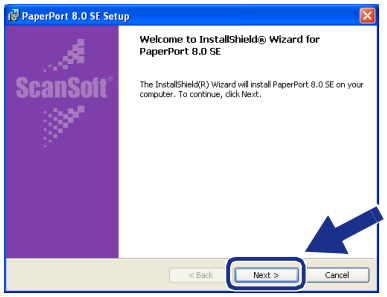
*If the installation does not continue automatically, please open the installer menu again by double-clicking the **setup.exe** program from the root directory of the CD-ROM, and continue from Step 4.*

Continued...

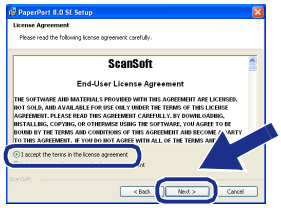
Step 2 Installing the Driver & Software

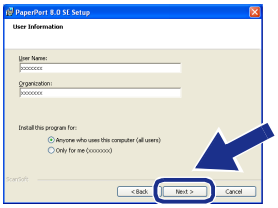
For Parallel Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

7 When the PaperPort® 8.0 SE Setup window is displayed, click **Next**.

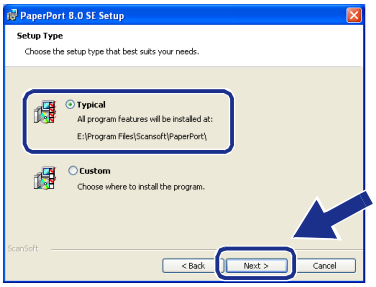


8 After reading and accepting the ScanSoft® License Agreement, enter your user information and click **Next**.

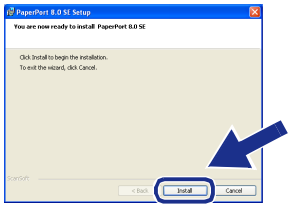


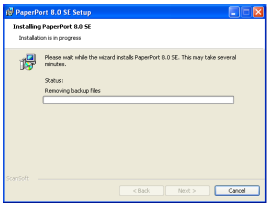


9 Select Typical and click **Next**.

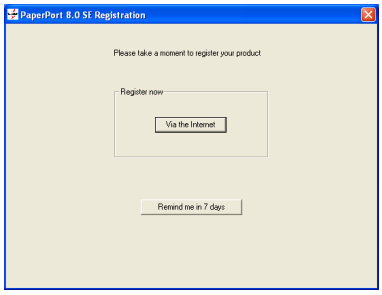


10 Click **Install** and PaperPort® will start installing on your computer.

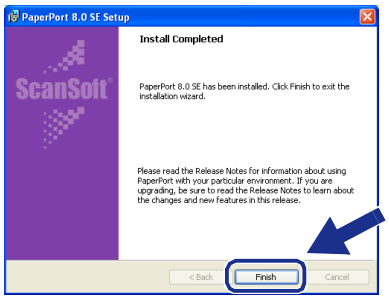




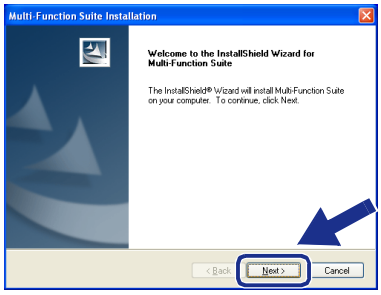
11 When the ScanSoft® Registration screen is displayed, make your selection and follow the on- screen instructions.



12 Click **Finish** to complete installation.

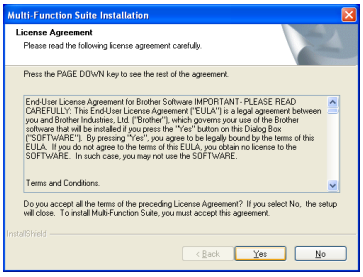


13 When the Multi-Function Suite Installation window appears, click **Next**.

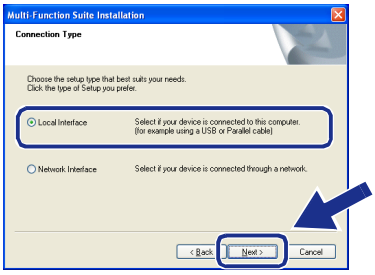


*If you have previously installed the Multi-Function Suite, you will first have to uninstall it. From the **Start** menu, select **Programs**, **Imagistics**, **Multi-Function Suite**, **Uninstall**, and then follow the instructions on the screen.*

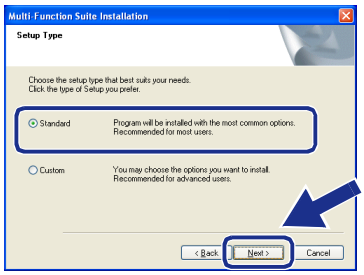
14 When the Software License Agreement window appears, click **Yes**.



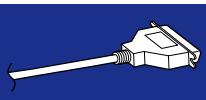
15 Select **Local Interface**, and then click **Next**.



16 Select **Standard**, and then click **Next**. The application files will be copied to your computer.



*If you want to install the PS driver, select **Custom** and then follow the on-screen instructions. When the **Select Components** screen appears, check **PS Printer Driver**, and then continue following the on-screen instructions.*



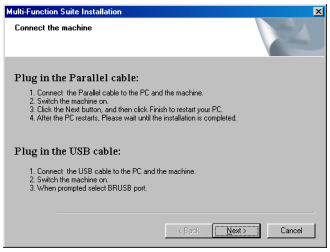
Windows® 98/98SE/Me Users
→ Go to page 28
Windows® 2000 Professional Users
→ Go to page 29
Windows® XP Users
→ Go to page 32

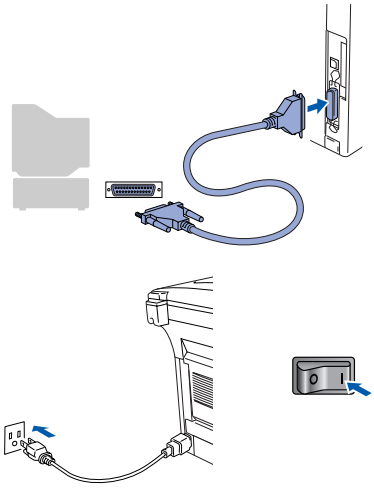
For Parallel Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

For Windows® 98/98SE/Me Users Only

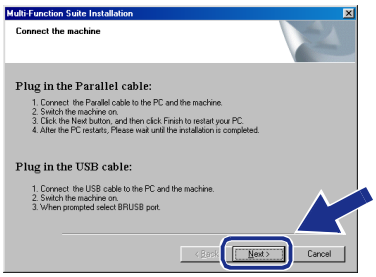
Make sure that you followed the instructions in 1 to 16 on pages 25 - 27.

17 When this screen appears, connect the parallel interface cable to your PC, and then connect it to the machine.
Turn on the machine by plugging in the power cord. Turn the power switch on.

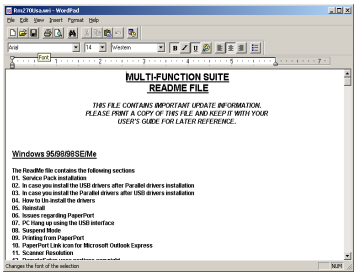




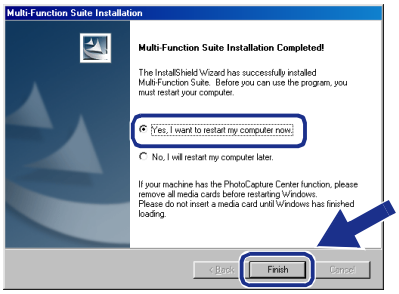
18 Click **Next**.



19 The README file will be displayed. Please read this file for troubleshooting information and then close the file to continue installation.

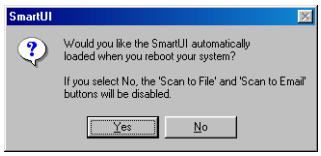


20 Click **Finish** to restart your computer.



21 After the computer restarts, the installation of the drivers will automatically start. Follow the instructions on the screen.

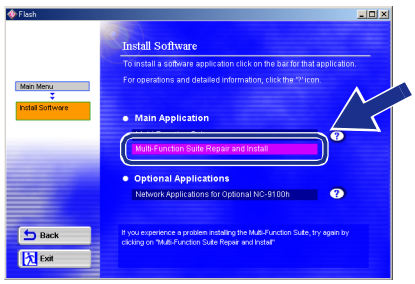
22 Click **Yes** to have the SmartUI load each time Windows® is started. The SmartUI will appear as an icon in the task tray.
If you click **No** the Scan keys on the machine will be disabled.



*Even if you select **No**, you will be able to launch the SmartUI later to use the **Scan to** key by double clicking the SmartUI icon on the desktop. This loads the SmartUI to the task tray. See AutoLoad the SmartUI, Chapter 4 in the Documentation (Software User's Guide) located on the CD-ROM.*

The PC-FAX, Printer and Scanner drivers have been installed and the installation is now complete.

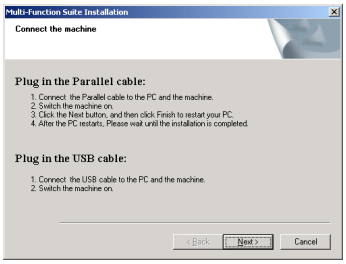
*If the Multi-Function Suite doesn't work after the installation, you will have to repair it. From the Main Menu, select **Install Software**, **Multi-Function Suite Repair and Install**, and then follow the instructions.*

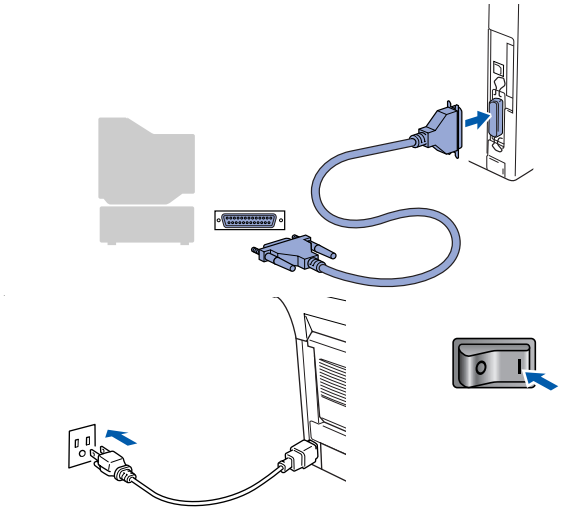


For Windows® 2000 Professional Users Only

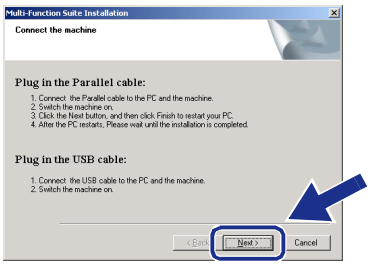
Make sure that you followed the instructions in 1 to 16 on pages 25 - 27.

17 When this screen appears, connect the parallel interface cable to your PC, and then connect it to the machine.
Turn on the machine by plugging in the power cord. Turn the power switch on.

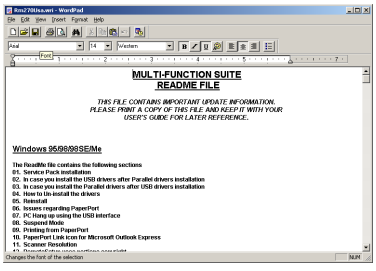




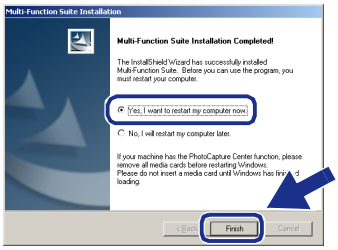
18 Click the **Next**.



19 The README file will be displayed. Please read this file for troubleshooting information and then close the file to continue installation.

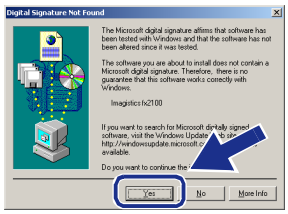


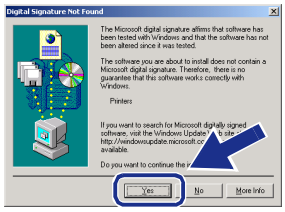
20 Click **Finish** to restart your computer.



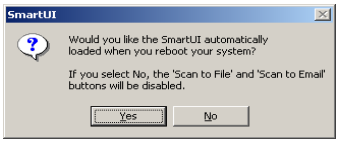
21 After the computer restarts, the installation of the drivers will automatically start. Follow the instructions on the screen.

22 If the **Digital Signature Not Found** dialog boxes appear, click **Yes** to install the driver.





23 Click **Yes** to have the SmartUI loaded each time Windows® is started. The SmartUI will appear as an icon in the task tray.
If you click **No** the Scan keys on the machine will be disabled.



*Even if you select **No**, you will be able to launch the SmartUI later to use the **Scan to** key by double clicking the SmartUI icon on the desktop. This loads the SmartUI to the task tray. See AutoLoad the SmartUI, Chapter 4 in the Dcumentation (Software User's Guide) located on the CD-ROM.*

Continued...

Step 2 Installing the Driver & Software

For Parallel Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

A Basic Universal printer driver was installed with the Multi-Function Suite.

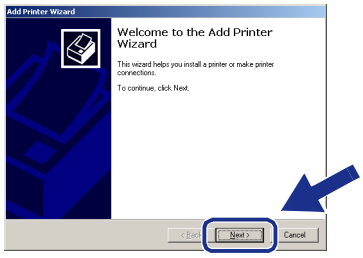
Imagistics also offers a full featured printer driver (Native driver) that includes more features than the Basic Universal driver. To install the Native driver proceed to step 24.

For details on what features are available see chapter 2 of the Software User's Guide.

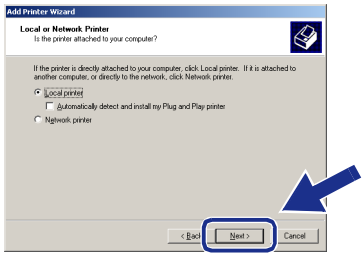
*If the Multi-Function Suite doesn't work after the installation, you will have to repair it. From the Main Menu, select **Install Software**, **Multi-Function Suite Repair and Install**, and then follow the instructions.*

Native driver Installation

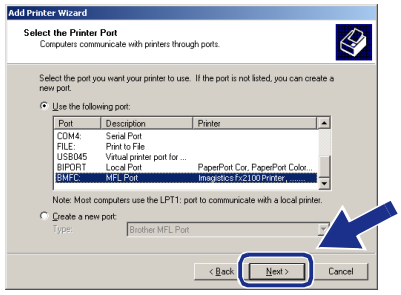
24 Click **Start** and select **Settings** and then **Printers**. Click on **Add a printer** and the Add Printer Wizard will start.
When this screen appears, click **Next**.



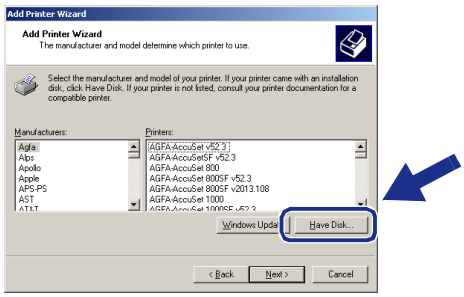
25 Un-check the **Automatically detect and install my Plug and Play printer** selection and then click **Next**.



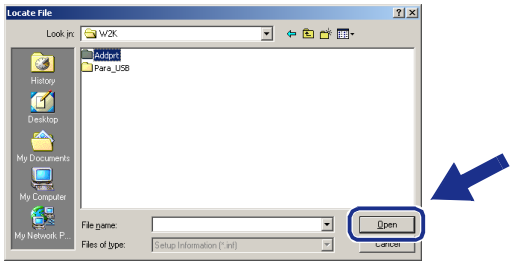
26 Select **BMFC (MFL Port)** from the pull down window for the Printer Port Selection and then click **Next**.



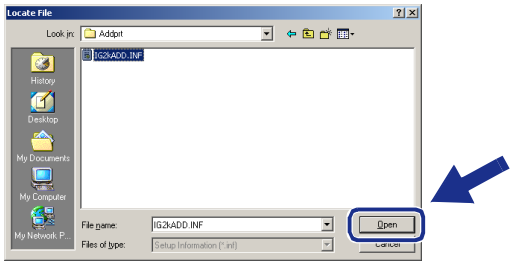
27 Click on **Have Disk**.



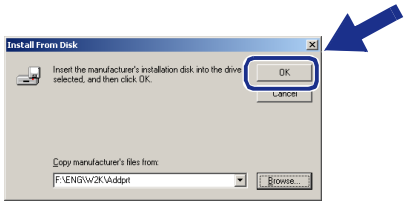
28 Browse the CD-ROM and highlight ENG folder and click **Open**. Highlight the **W2K** folder and click **Open**. Highlight the **Addprt** folder and click **Open**.



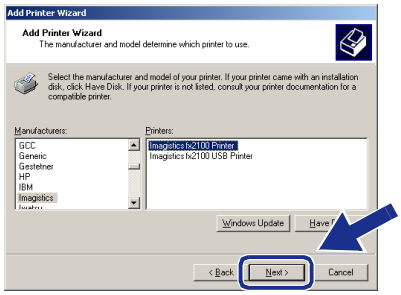
29 Click **Open**.



30 Make sure **X:\ENG\W2K\Addprt** is displayed in the window and click **OK** (X:\ is the drive letter of your CD-ROM).

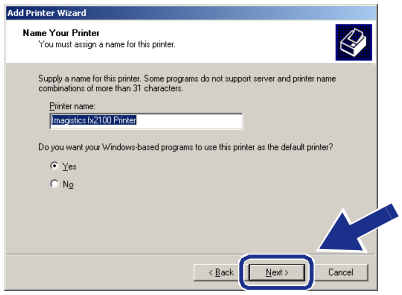


31 Highlight the model you are installing from the list of machines and click **Next**.

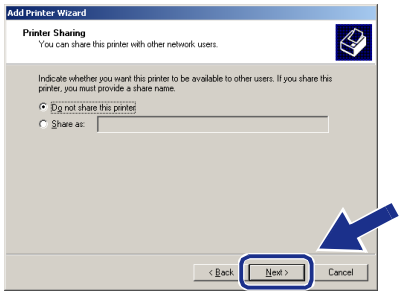


Make sure you do not select a USB printer.

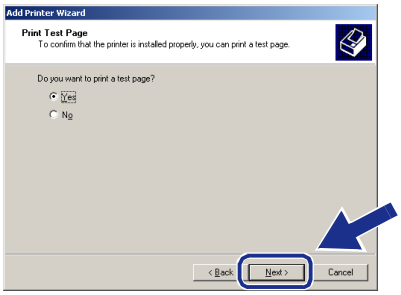
32 The model you are installing will be listed in the window. Select **Yes** or **No** if you want this driver to be your default printer.



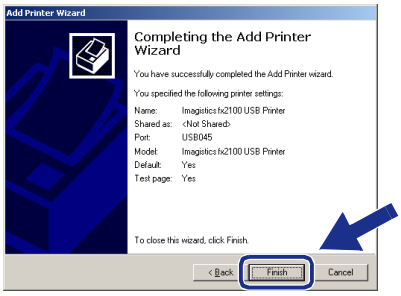
33 If this screen appears, select **Do not share this printer** and **Next**.



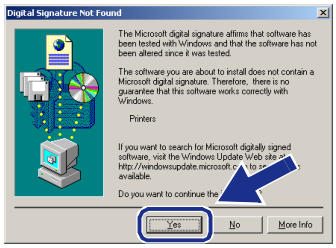
34 Select **Yes** and **Next** to print a test page.



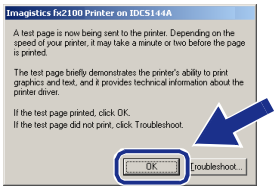
35 When this screen appears, click **Finish**.



36 If the Digital Signature Not Found dialog box appears, click **Yes**.



37 If the test page printed, click **OK**.



There will be two printer drivers listed in the Printers selection.
The driver with "Printer" after the model name (ex. Imagistics fx2100 Printer) is the Native Driver.

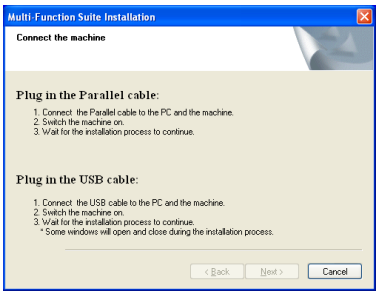
OK! **The Native Drivers have been installed and the installation is now complete.**

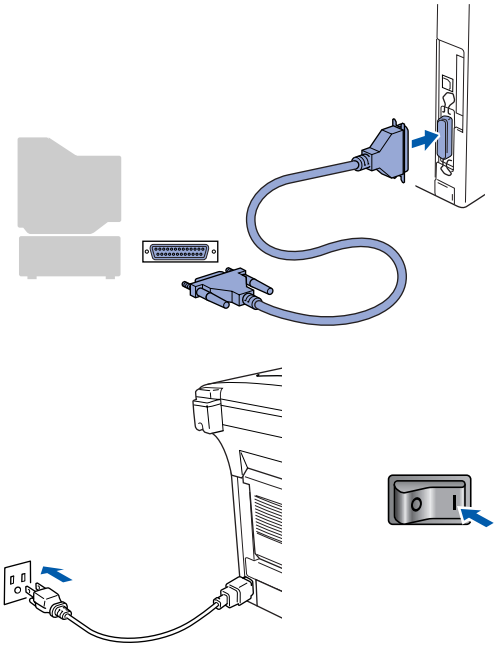
For Parallel Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

For Windows® XP Users Only

Make sure that you followed the instructions in 1 to 16 on pages 25 - 27.

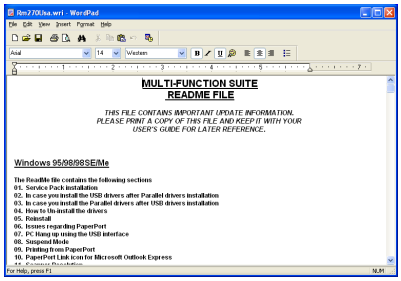
17 When this screen appears, connect the parallel interface cable to your PC, and then connect it to the machine.
Turn on the machine by plugging in the power cord. Turn the power switch on.



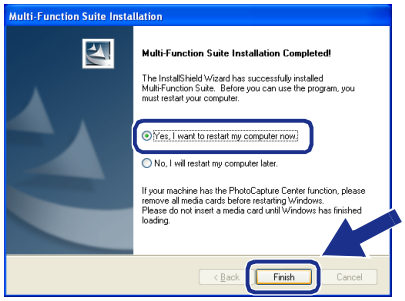


The installation of the drivers will automatically start. The screen appears one after another, please wait for a while.

18 The README file will be displayed. Please read this file for troubleshooting information and then close the file to continue installation.



19 When the following screen appears, click **Finish** and wait as the PC restarts Windows and continues the installation.

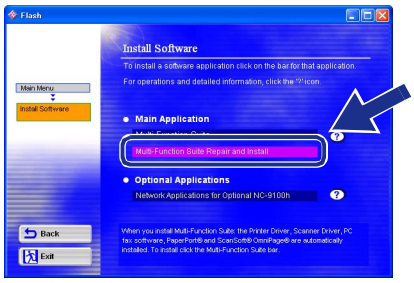


OK! **A Basic Universal printer driver was installed with the Multi-Function Suite.**

Imagistics also offers a full featured printer driver (Native driver) that includes more features than the Basic Universal driver. To install the Native driver proceed to step 20.

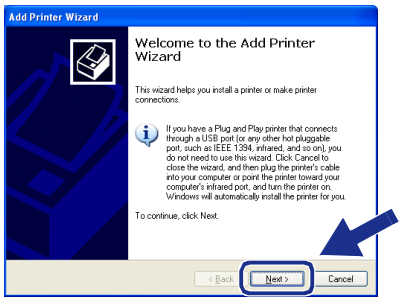
For details on what features are available see chapter 2 of the Software User's Guide.

*If the Multi-Function Suite doesn't work after the installation, you will have to repair it. From the Main Menu, select **Install Software**, **Multi-Function Suite Repair and Install**, and then follow the instructions.*

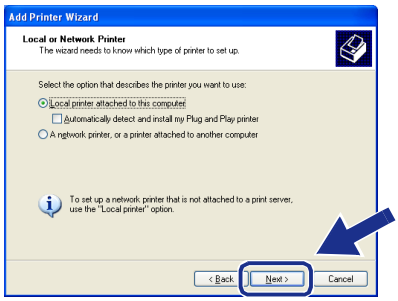


Native driver Installation

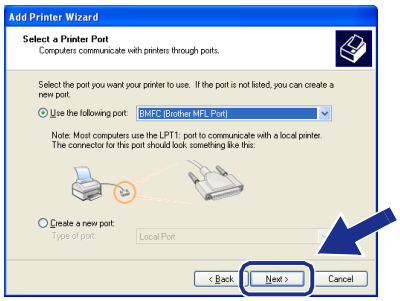
20 Click **Start** and select **Printers and Faxes**. Click on **Add a printer** and the Add Printer Wizard will start.
When this screen appears, click **Next**.



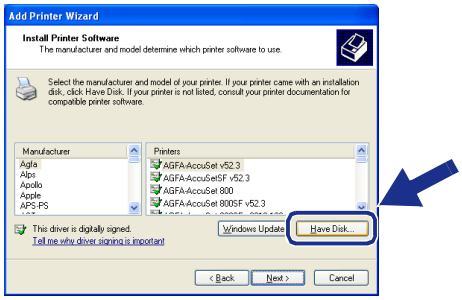
21 Un-check the **Automatically detect and install my Plug and Play printer** selection and then click **Next**.



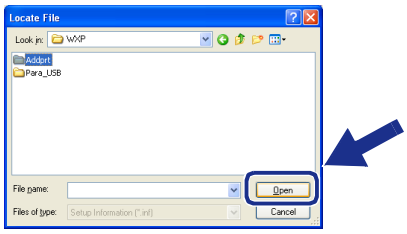
22 Select **BMFC (MFL Port)** from the pull down window for the Printer Port Selection and then click **Next**.



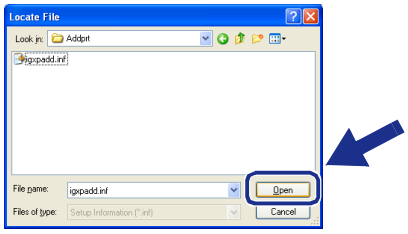
23 Click on **Have Disk**.



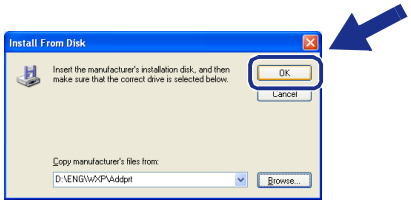
24 Browse the CD-ROM and highlight ENG folder and click **Open**. Highlight the **WXP** folder and click **Open**. Highlight the **Addprt** folder and click **Open**.



25 Click **Open**.



26 Make sure **X:\ENG\WXP\Addprt** is displayed in the window and click **OK** (X:\ is the drive letter of your CD-ROM).

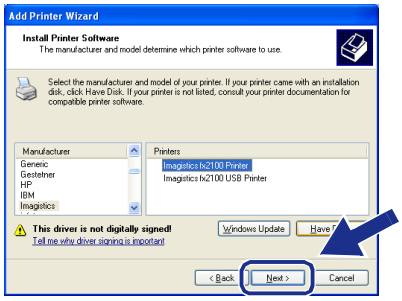


Continued...

Step 2 Installing the Driver & Software

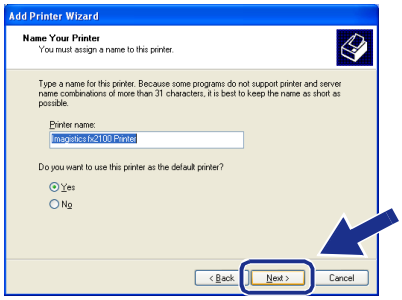
For Parallel Interface Cable Users (For Windows® 98/98SE/Me/2000 Professional/XP)

27 Highlight the model you are installing from the list of machines and click **Next**.

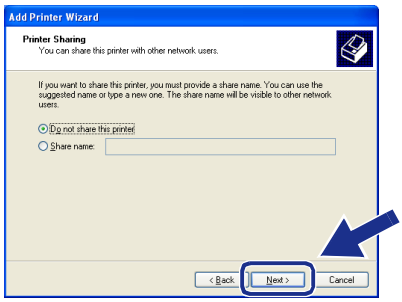


Make sure you do not select a USB printer.

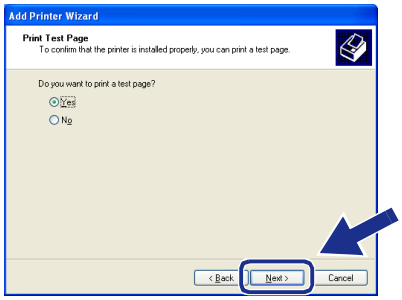
28 The model you are installing will be listed in the window. Select **Yes** or **No** if you want this driver to be your default printer.



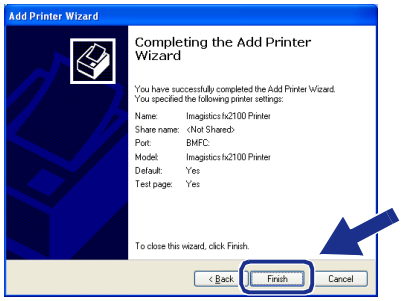
29 If this screen appears, select **Do not share this printer** and **Next**.



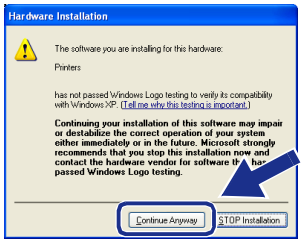
30 Select **Yes** and **Next** to print a test page.



31 When this screen appears, click **Finish**.



32 When the Windows Logo testing screen appears, click **Continue Anyway**.



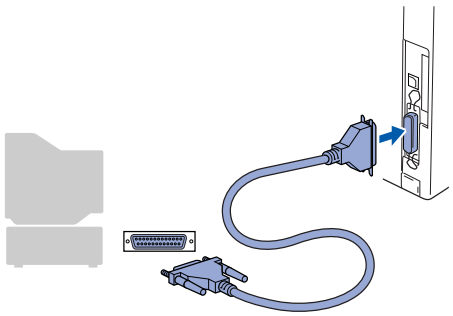
There will be two printer drivers listed in the Printers selection.
The driver with "Printer" after the model name (ex. Imagistics fx2100 Printer) is the Native Driver.

OK! **The Native Drivers have been installed and the installation is now complete.**

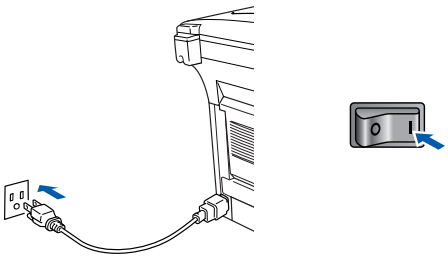
For Windows NT® Workstation Version 4.0 Users

Make sure that you followed the instructions from Step 1 “Setting Up the Machine” on pages 4 - 11.

1. Turn on your computer.
   You must be logged on as the Administrator.
2. Connect the parallel interface cable to your computer, and then connect it to the machine.



3. Make sure you turn on the machine by plugging in the power cord, and turning the power switch on.



4. Insert the supplied CD-ROM into your CD-ROM drive. When the language screen appears, select your language.

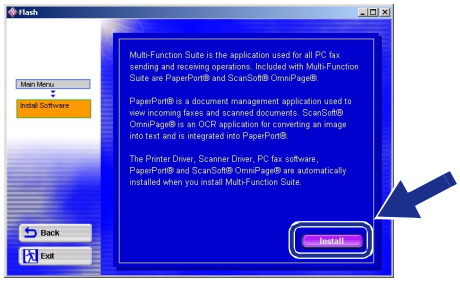
5. The CD-ROM main menu will appear. Click **Install Software**.

*If this window does not appear, use Windows® Explore to run the **setup.exe** program from the root directory of the CD-ROM.*

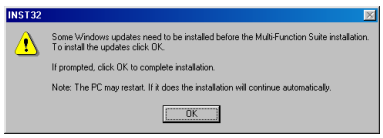
6. Click **Multi-Function Suite** in Main Application.

Multi-Function Suite includes Printer Driver, Scanner Driver, ScanSoft® PaperPort®, ScanSoft®, OmniPage®, PC-FAX software, Remote Setup and True Type fonts. PaperPort® is a document management application for viewing scanned documents. ScanSoft® OmniPage®, which is integrated into PaperPort®, is an OCR application that converts an image into text and inserts it into your default word processor.

7. Click **Install**.



*If you see the following screen, click **OK** to install the Windows® updates. After the updates are installed your PC may restart. Note: If it does the installation will automatically continue.*

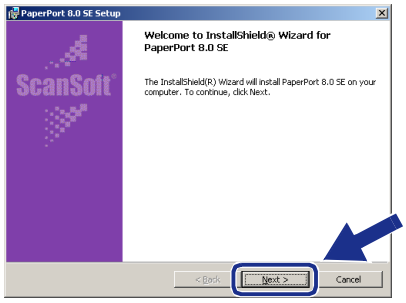


*If the installation does not continue automatically, please open the installer menu again by double-clicking the **setup.exe** program on the CD-ROM, and continue from Step 5.*

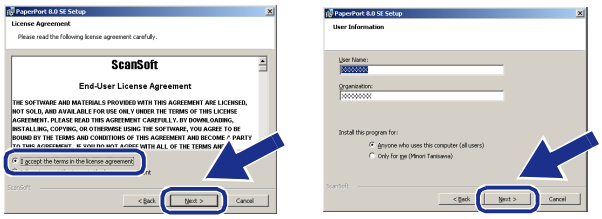
Continued...

For Windows NT® Workstation Version 4.0 Users

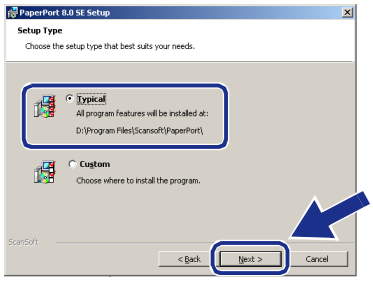
8 When the PaperPort® 8.0 SE Setup window is displayed, click **Next**.



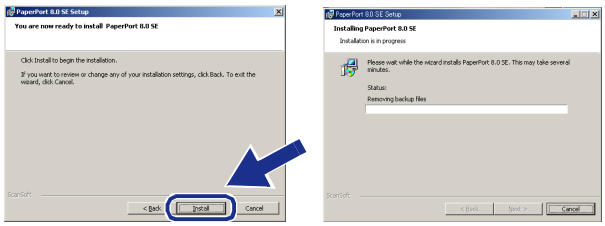
9 After reading and accepting the ScanSoft® License Agreement, enter your user information and click **Next**.



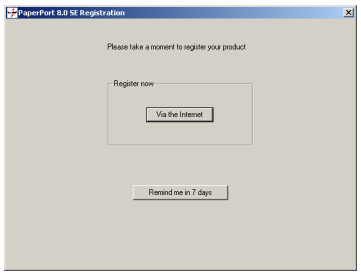
10 Select Typical and click **Next**.



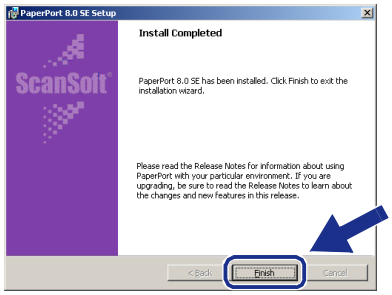
11 Click **Install** and PaperPort® will start installing on your computer.



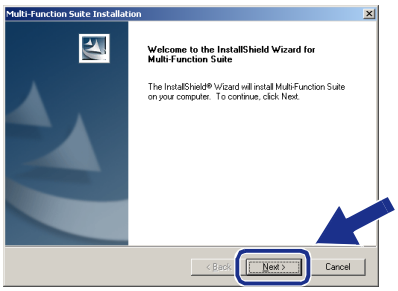
12 When the ScanSoft® Registration screen is displayed, make your selection and follow the on- screen instructions.



13 Click **Finish** to complete installation.

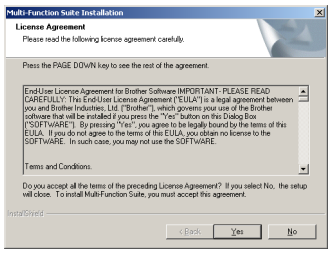


14 When the Multi-Function Suite Installation window appears, click **Next**.

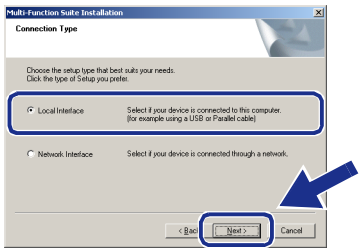


*You have previously installed Multi-Function Suite, you will first have to uninstall it. From the **Start** menu, select **Programs**, **Imagistics**, **Multi-Function Suite, Uninstall**, and then follow the instructions on the screen.*

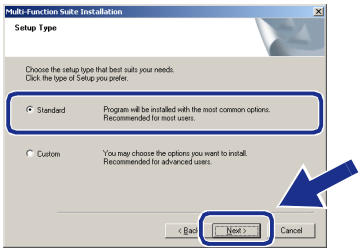
15 When the Software License Agreement window appears, click **Yes** If you agree to it and go to next screen.



16 Select **Local Interface**, and then click **Next**.

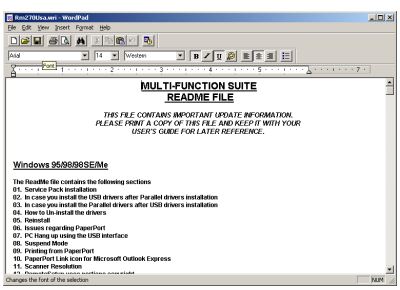


17 When the Setup Type window appears, select **Standard**, and then click **Next**.

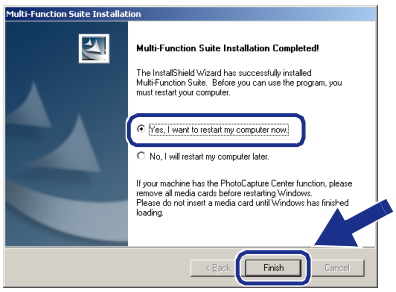


*If you want to install the PS driver, select **Custom** and then follow the on-screen instructions. When the **Select Components** screen appears, check **PS Printer Driver**, and then continue following the on-screen instructions.*

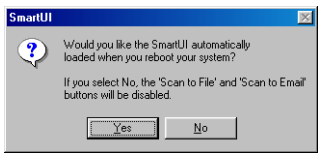
18 The README file will be displayed. Please read this file for troubleshooting information and then close the file to continue installation.



19 Click **Finish** to restart your computer.



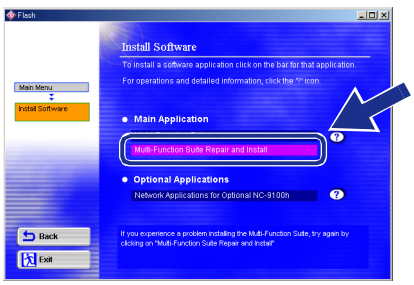
20 After the computer restarts, click **Yes** to have the SmartUI load each time Windows® is started. The SmartUI will appear as an icon in the task tray.
If you click **No** the Scan keys on the machine will be disabled.



*Even if you select **No**, you will be able to launch the SmartUI later to use the **Scan to** key by double clicking the SmartUI icon on the desktop. This loads the SmartUI to the task tray. See AutoLoad the SmartUI, Chapter 4 in the Documentation (Software User's Guide) located on the CD-ROM.*

The PC-FAX, Printer and Scanner drivers have been installed and the installation is now complete.

*If the Multi-Function Suite doesn't work after the installation, you will have to repair it. From the Main Menu, select **Install Software**, **Multi-Function Suite Repair and Install**, and then follow the instructions.*

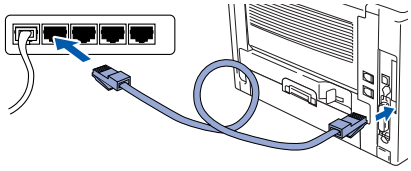


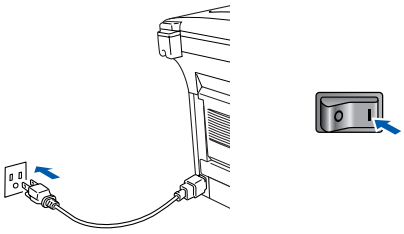
Step 2 Installing the Driver & Software

For Network Interface Cable Users (For Windows® 98/98SE/Me/NT/2000 Professional/XP)

Make sure that you have completed the instructions from Step 1 "Setting Up the Machine" on pages 4 - 11.

1. Make sure that the Network Board is installed into the machine. (See "Optional accessories" in Chapter 13 of the User's Guide.)
2. Connect the network cable to the machine, and then connect it to a free port on your hub. Turn on the machine by plugging in the power cord. Turn the power switch on.





3. Turn on your computer. (For Windows® 2000 Professional/XP and Windows NT® 4.0, you must be logged on as the administrator.)
4. Insert the supplied CD-ROM into your CD-ROM drive. When the language screen appears, select your language.

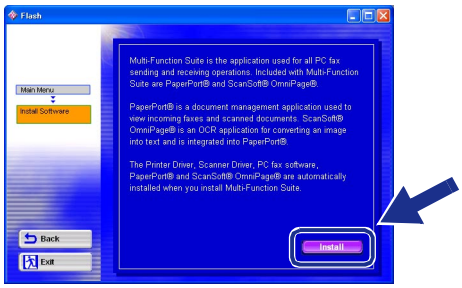
5. The CD-ROM main menu will appear. Click **Install Software**.

*If this window does not appear, use Windows® Explore to run the **setup.exe** program from the root directory of the CD-ROM.*

6. Click **Multi-Function Suite** in Main Application.

Multi-Function Suite includes Printer Driver, Scanner Driver, ScanSoft® PaperPort®, ScanSoft® OmniPage®, PC-FAX software and True Type fonts. PaperPort® is a document management application for viewing scanned documents. ScanSoft® OmniPage®, which is integrated into PaperPort®, is an OCR application that converts an image into text and inserts it into your default word processor.

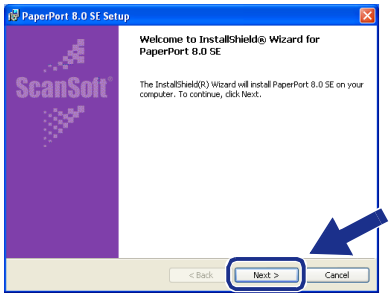
7. Click **Install**.



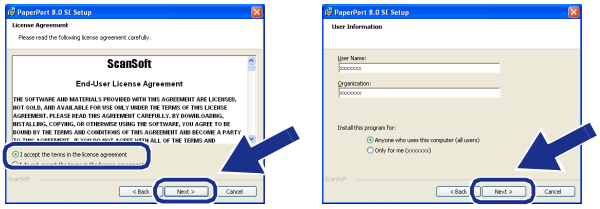
*If you see the following screen, click **OK** to install the Windows® updates. After the updates are installed your PC may restart. Note: If it does the installation will automatically continue.*

*If the installation does not continue automatically, please open the installer menu again by double-clicking the **setup.exe** program from the root directory of the CD-ROM, and continue from Step 5.*

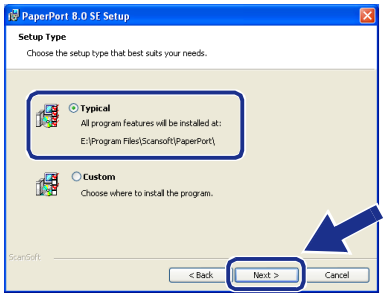
8 When the PaperPort® 8.0 SE Setup window is displayed, click **Next**.



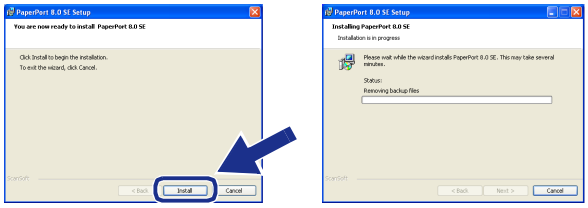
9 After reading and accepting the ScanSoft® License Agreement, enter your user information and click **Next**.



10 Select **Typical** and click **Next**.

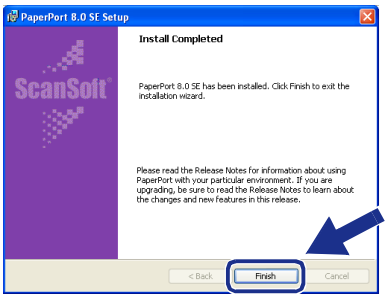


11 Click **Install** and PaperPort® will start installing on your computer.

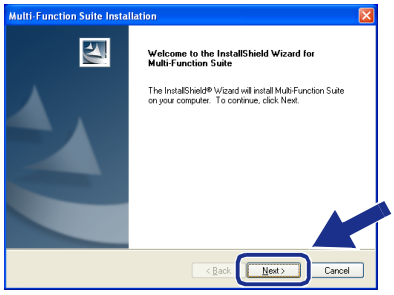


12 When the ScanSoft® Registration screen is displayed, make your selection and follow the on- screen instructions.

13 Click **Finish** to complete installation.

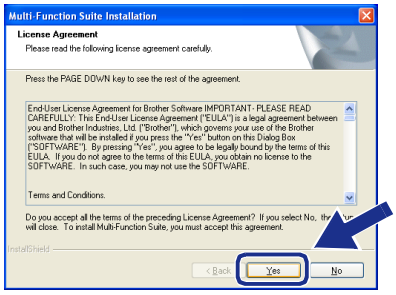


14 When the Multi-Function Suite Installation window appears, click **Next**.



*If an error message appears at this point in the installation process, you will first have to uninstall Multi-Function Suite. From the **Start** menu, select **Programs, Imagistics, Multi-Function Suite**, **Uninstall**, and then follow the instructions on the screen.*

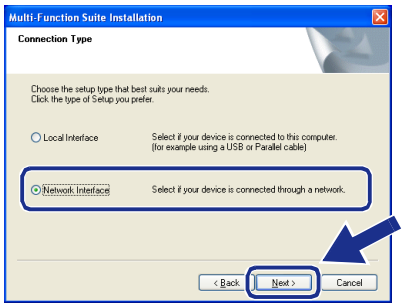
15 When the Software License Agreement window appears, click **Yes**.



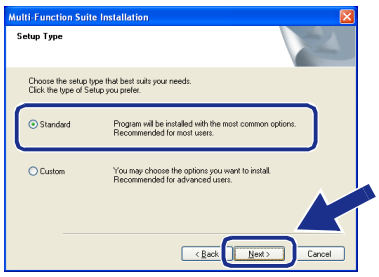
Continued...

For Network Interface Cable Users (For Windows® 98/98SE/Me/NT/2000 Professional/XP)

16 Select **Network Interface**, and then click **Next**.

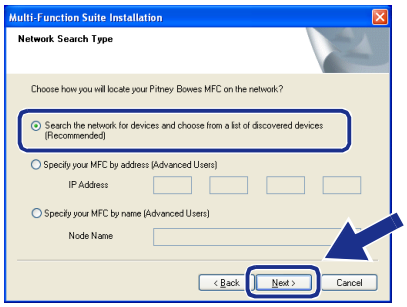


17 Select **Standard**, and then click **Next**. The application files will be copied to your computer.



*If you want to install the PS driver, select **Custom** and then follow the on-screen instructions. When the **Select Components** screen appears, check **PS Printer Driver**, and then continue following the on-screen instructions.*

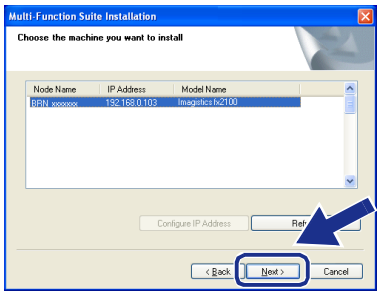
18 Select **Search the network for devices and choose from a list of discovered devices (Recommended)**, and then click **Next**.



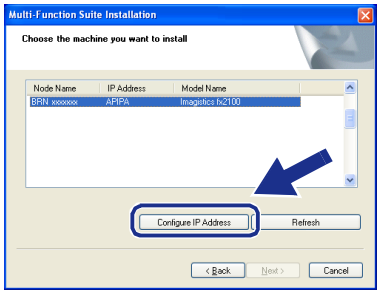
*If you see the following screen, click **OK**.*

19 If the machine is un-configured for your network:
Select the APIPA or un-configured device from the list and then click **Next**. → **Go to** 20

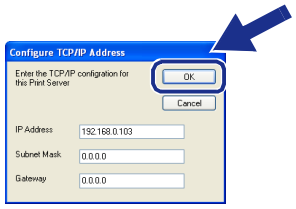
If the machine is configured for your network:
Select the machine from the list and then click **Next**. → **Go to** 23



20 Click **Configure IP Address**.

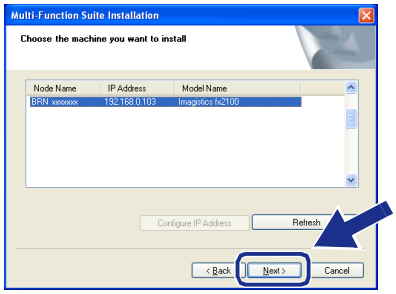


21 Enter the proper IP Address information for your network, and then click **OK**.



(e.g. Enter 192.168.0.103 for IP Address)

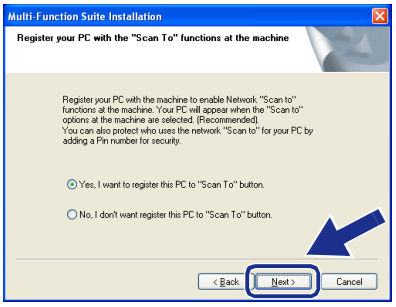
22 Click **Next**.



See the For Administrator section of this guide or the Network User's Guide located on the CD-ROM for more network configuration information.

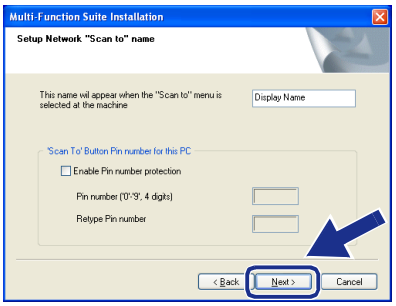
Windows® 98/98SE/Me/2000/XP Users
→ Go to 24
Windows NT® Users
→ Go to 26

23 Select yes and then click **Next**.



24 Click **Next** or enter the name you want displayed on the LCD for your PC and then click **Next**. The default name is the name of your PC**.**

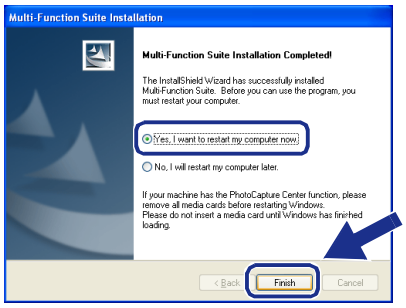
You can avoid receiving unwanted documents by setting a 4-digit PIN Number.



Please wait for the window to open.

25 The README file will be displayed. Please read this file for trouble shooting information and then close the file to continue installation.

26 Click **Finish** restart your computer.

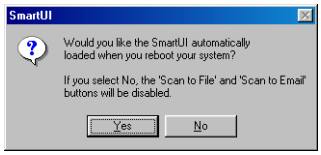


Windows® 98/98SE/Me/NT/2000 Users follow step 27.

The Network Scanning feature is not supported in Windows NT®.

OK! **For Windows® XP Users Only**
The PC-FAX, Printer and Scanner drivers have been installed and the installation is now complete.

27 After the computer restarts, click **Yes** to have the SmartUI load each time Windows® is started. The SmartUI will appear as an icon in the task tray.
If you click **No** the Scan keys on the machine will be disabled.



*Even if you select **No**, you will be able to launch the SmartUI later to use the **Scan to** key by double clicking the SmartUI icon on the desktop. This loads the SmartUI to the task tray. See AutoLoad the SmartUI, Chapter 4 in the Documentation (Software User's Guide) located on the CD-ROM.*

OK! **For Windows® 98/98SE/Me/2000 Users**
The PC-FAX, Printer and Scanner drivers have been installed and the installation is now complete.

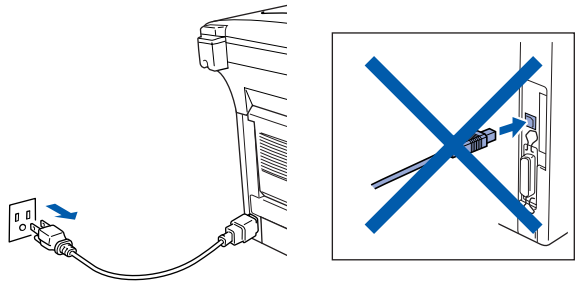
For Windows NT® Users
The PC-FAX and Printer drivers have been installed and the installation is now complete.

For USB Interface Cable Users

For Mac OS® 8.6 to 9.2

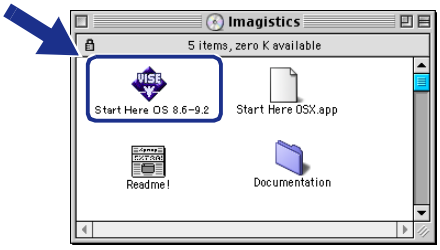
Make sure that you have completed the instructions from Step 1 "Setting Up the Machine" on pages 4 - 11.

1. Switch off and unplug the machine from the AC outlet and disconnect it from your Macintosh if you already connected an interface cable.

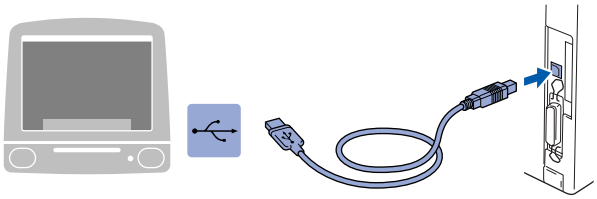


2. Turn on your Macintosh®.
3. Insert the supplied CD-ROM into your CD-ROM drive.

4. Double-click the **Start Here OS 8.6 - 9.2** icon to install the printer, scanner and PC-FAX Send drivers. When the language screen appears, select your language.

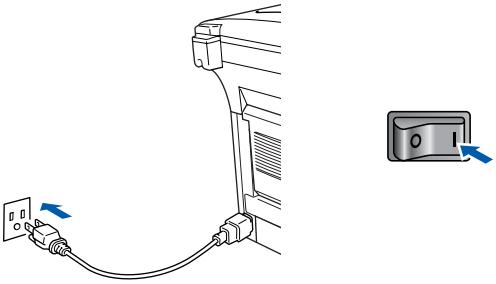


5. Select **USB Interface**, and then click **Install**.
6. After the installation is completed, restart your Macintosh®.
7. Connect the USB interface cable to your Macintosh®, and then connect it to the machine.

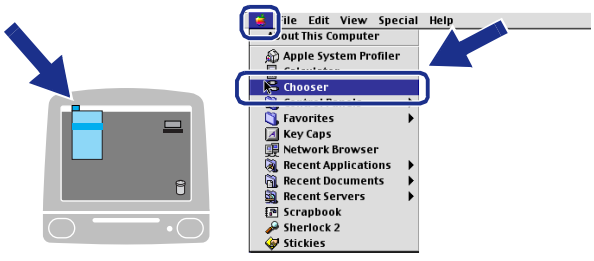


Do not connect the machine to a USB port on a keyboard or a non powered USB hub.

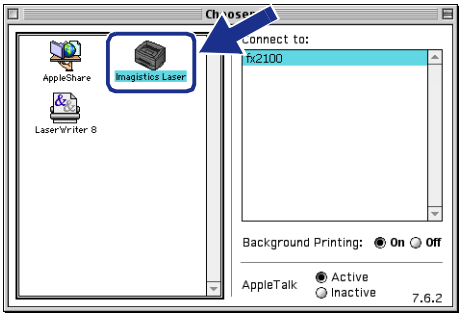
8. Turn on the machine by plugging in the power cord. Turn the power switch on.



9. From the Apple® menu, open the **Chooser**.



10 Click the **Imagistics Laser** icon you installed. On the right side of the **Chooser**, select the printer to which you want to print. Close the **Chooser**.



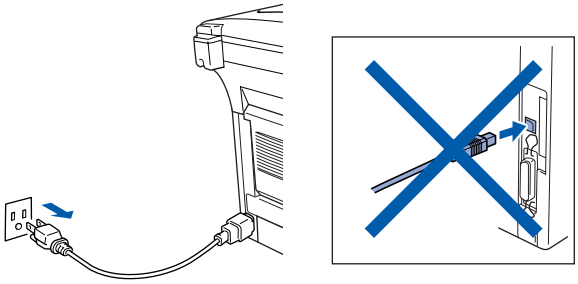
OK! **The PC-FAX Send, Printer and Scanner drivers have been installed.**

For USB Interface Cable Users

For Mac OS® X 10.1/10.2.1 or greater

Make sure that you have completed the instructions from Step 1 “Setting Up the Machine” on pages 4 - 11.

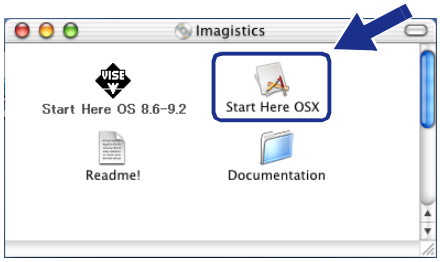
1. Switch off and unplug the machine from the AC outlet and disconnect it from your Macintosh if you already connected an interface cable.



2. Turn on your Macintosh®.

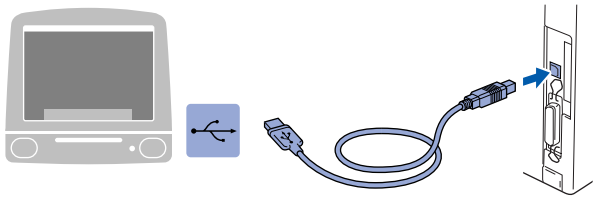
3. Insert the supplied CD-ROM into your CD-ROM drive.

4. Double-click the **Start Here OSX** icon to install the printer driver, Scanner driver, PC-FAX Send and Remote Setup program. When the language screen appears, select your language. (Scanning is not supported in Mac OS® 10.1.)



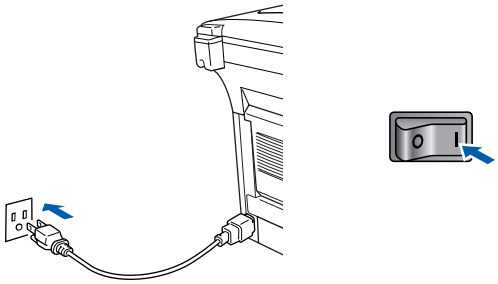
5. Select **USB Interface**, and then click **Install**.

6. Connect the USB interface cable to your Macintosh®, and then connect it to the machine.

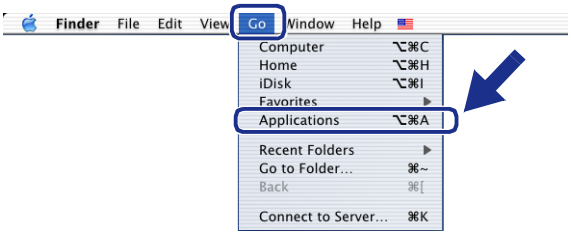


Do not connect the machine to a USB port on a keyboard or a non powered USB hub.

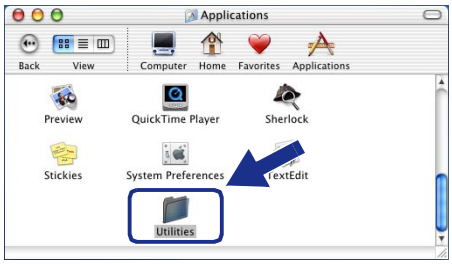
7. Turn on the machine by plugging in the power cord. Turn the power switch on.



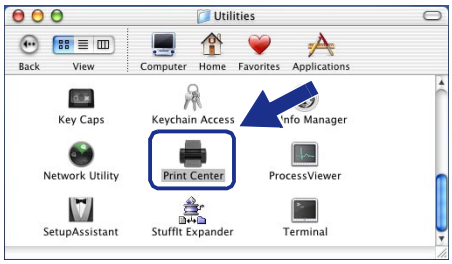
8. Select **Applications** from the **Go** menu.



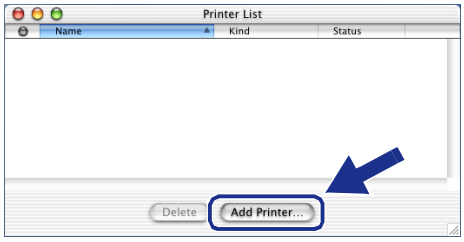
9 Open the **Utilities** folder.



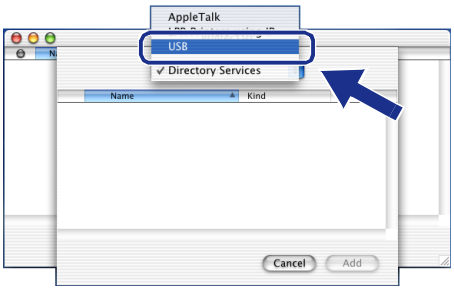
10 Open the **Printer Center** icon.



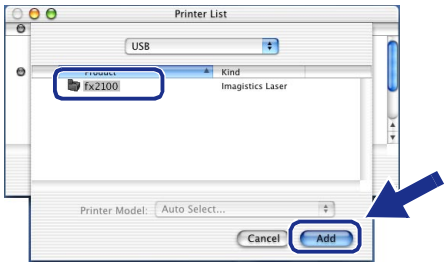
11 Click **Add Printer...**.



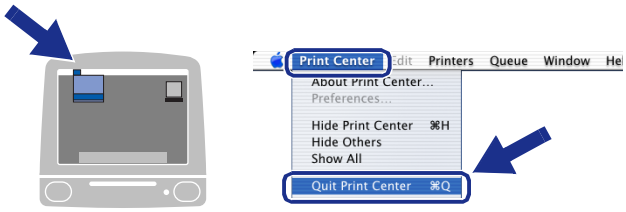
12 Select **USB**.



13 Select your machine, and then click **Add**.



14 Select **Quit Printer Center** from the **Printer Center** menu.



OK! **The Printer driver, Scanner driver, PC-FAX Send and Remote Setup Program have been installed and the installation is now complete.**

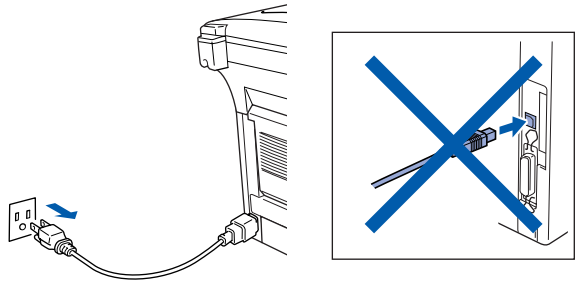
Scanning is not supported on Mac OS® 10.1.

For Network Interface Cable Users

For Mac OS® 8.6 to 9.2

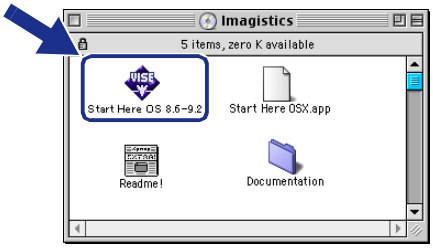
Make sure that you have completed the instructions from Step 1 “Setting Up the Machine” on pages 4 - 11.

1. Make sure that the Network board is installed into the machine. (See "Optional accessories" in Chapter 13 of the User's Guide.)
2. Switch off and unplug the machine from the AC outlet and disconnect it from your Macintosh if you already connected an interface cable.

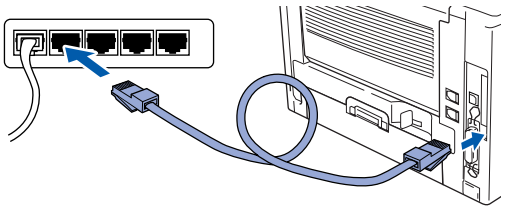


3. Turn on your Macintosh®.
4. Insert the supplied CD-ROM into your CD-ROM drive.

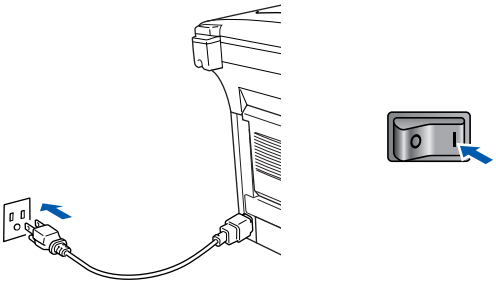
5. Double-click the **Start Here OS 8.6 - 9.2** icon to install the printer, scanner and PC-FAX Send drivers. Follow the on-screen instructions.



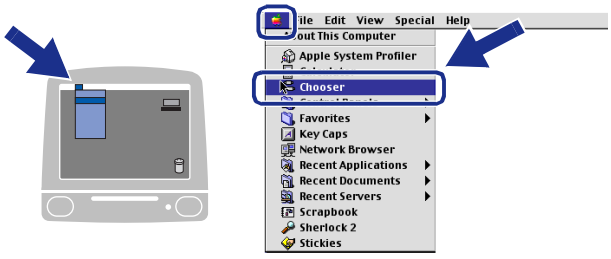
6. Select **Network Interface**, and then click **Install**.
7. After the installation is completed, restart your Macintosh®.
8. Connect the network interface cable to the printer, and then connect it to a free port on your hub.



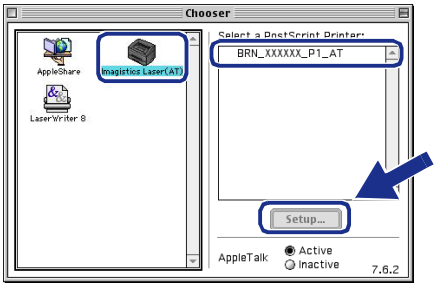
9. Turn on the machine by plugging in the power cord. Turn the power switch on.



10. Open the **Chooser** from the **Apple** menu.

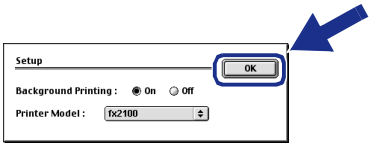


11 Click the **PB Laser (AT)** icon, and then select **BRN_xxxxxx_P1**.
Click **Setup**.



xxxxxx are the last six digits of the Ethernet address.

12 Click **OK**, and then close the **Chooser**.



Network User's Guide Chapter 7 on the CD-ROM.

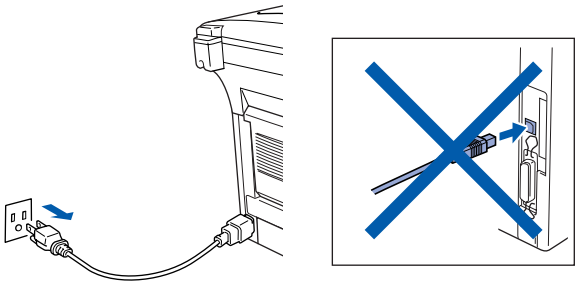
OK! **The setup is now complete.**

For Network Interface Cable Users

For Mac OS® X 10.1/10.2.1 or greater

Make sure that you have completed the instructions from Step 1 "Setting Up the Machine" on pages 4 - 11.

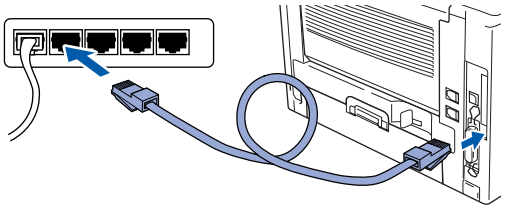
1. Make sure that the Network board is installed into the machine. (See "Optional accessories" in Chapter 13 of the User's Guide.)
2. Switch off and unplug the machine from the AC outlet and disconnect it from your Macintosh if you already connected an interface cable.



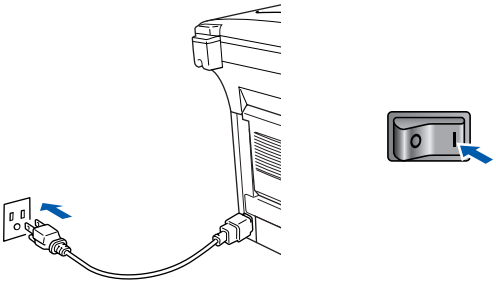
3. Turn on your Macintosh®.
4. Insert the supplied CD-ROM into your CD-ROM drive.

5. Double-click the **Start Here OSX** folder to install the printer driver and Remote Setup program. (Scanning is not supported in OS®X 10.1.)

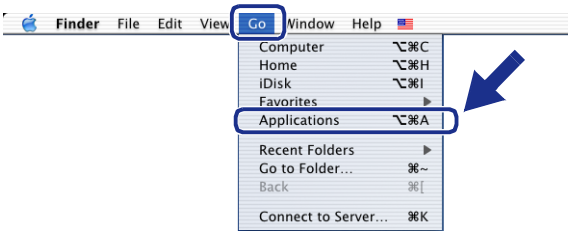
6. Select **Network Interface**, and then click **Install**.
7. Connect the network interface cable to the printer, and then connect it to a free port on your hub.



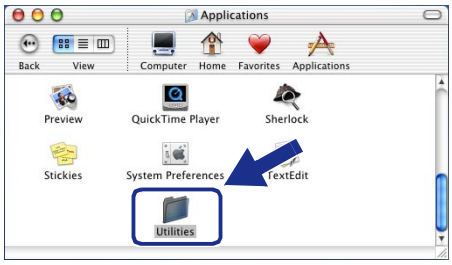
8. Turn on the machine by plugging in the power cord. Turn the power switch on.



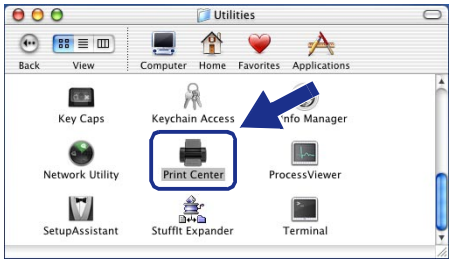
9. Select **Applications** from the **Go** menu.



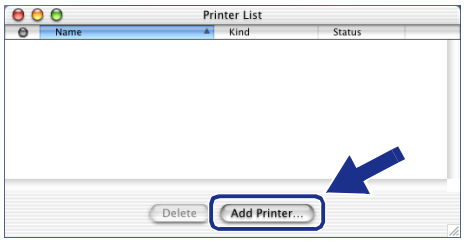
10 Open the **Utilities** folder.



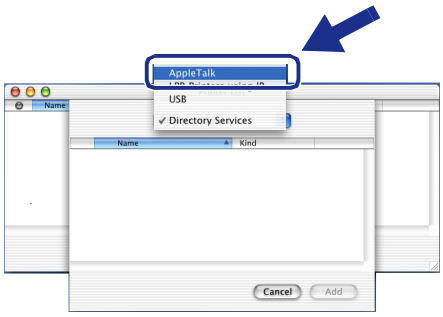
11 Open the **Print Center** icon.



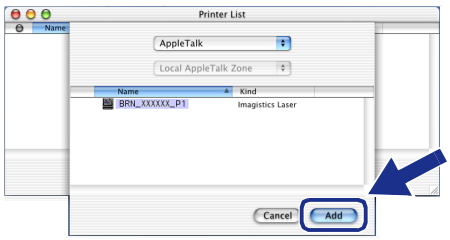
12 Click the **Add Printer...** button.



13 Select **AppleTalk**.



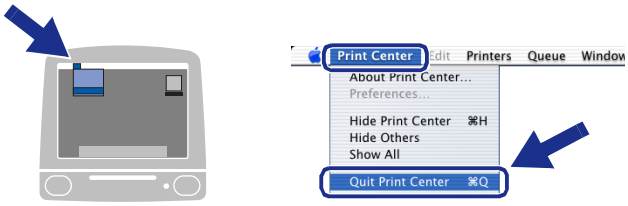
14 Select **BRN_xxxxxx_P1**, and then click the **Add** button.



xxxxxx are the last six digits of the Ethernet address.

Network User's Guide Chapter 7 on the CD-ROM.

15 Select **Quit Printer Center** from the **Printer Center** menu.



OK! **The setup is now complete.**

For users of Mac OS® 10.2.2 or greater Please see Network User's Guide Chapter 7 on the CD-ROM for information about using Simple Network Configuration.

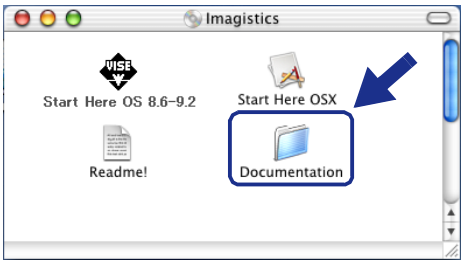
For Administrators

This section is for using the printer on a network. An administrator should set up the printer using the following steps.

Network User's Guide Chapter Map

Windows®

Macintosh®



Windows® 98/Me	Peer-to-Peer	TCP/IP	Chapter 3	Peer-to-Peer Printing
		NetBIOS	Chapter 4	NetBIOS Peer-to-Peer Printing
	Imagistics Internet Print	TCP/IP	Chapter 5	Configuring Internet Print for Windows®
	Netware	IPX/SPX	Chapter 6	Novell Netware Printing
Windows NT®	Peer-to-Peer	TCP/IP	Chapter 2	TCP/IP Printing
		NetBIOS	Chapter 4	NetBIOS Peer-to-Peer Printing
		DLC/LLC	Chapter 8	DLC Printing
	Imagistics Internet Print (NT® 4.0 only)	TCP/IP	Chapter 5	Configuring Internet Print for Windows®
	Netware	IPX/SPX	Chapter 6	Novell Netware Printing
Windows® 2000/XP	Peer-to-Peer (Windows® 2000 only)	TCP/IP	Chapter 2	TCP/IP Printing
		NetBIOS	Chapter 4	NetBIOS Peer-to-Peer Printing
		DLC/LLC	Chapter 8	DLC Printing
	IPP (Internet Printing Protocol)	TCP/IP	Chapter 2	TCP/IP Printing
	Imagistics Internet Print	TCP/IP	Chapter 5	Configuring Internet Print for Windows®
	Netware	IPX/SPX	Chapter 6	Novell Netware Printing
UNIX/Linux		TCP/IP	Chapter 1	UNIX Printing
Macintosh®		AppleTalk	Chapter 7	AppleTalk (EtherTalk) and TCP/IP Printing
		TCP/IP	Chapter 7	AppleTalk (EtherTalk) and TCP/IP Printing
		Simple Network Configuration	Chapter 7	AppleTalk (EtherTalk) and TCP/IP Printing
OS2 Warp Server LAN Server		TCP/IP	Chapter 2	TCP/IP Printing
		NetBIOS	Chapter 4	NetBIOS Peer-to-Peer Printing

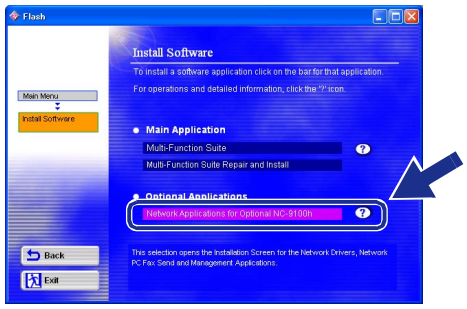
Installing the BRAdmin Professional Configuration Utility (Windows® Users Only)

The BRAdmin Professional software utility is designed to manage your network connected devices such as network-ready printers and/or network-ready Multifunction devices in a Local Area Network (LAN) environment.
BRAdmin Professional can also be used to manage devices from other manufacturers whose products support SNMP (Simple Network Management Protocol).

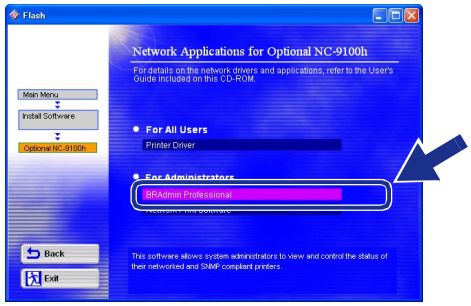
1. Insert the supplied CD-ROM into your CD-ROM drive. The opening screen will appear automatically.
   Follow the on-screen instructions.

2. Click the **Install Software** icon on the menu screen.

3. Click **Network Applications for Optional NC-9100h**.

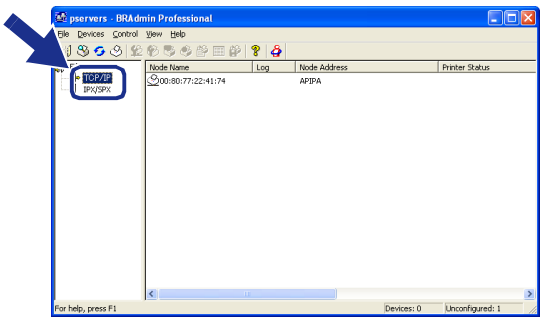


4. Click **BRAdmin Professional** and follow the on-screen instructions.

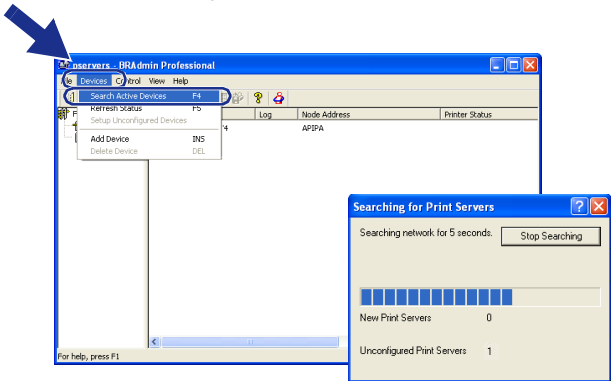


Setting your IP Address, Subnet Mask and Gateway using BRAdmin Professional (Windows® Users Only)

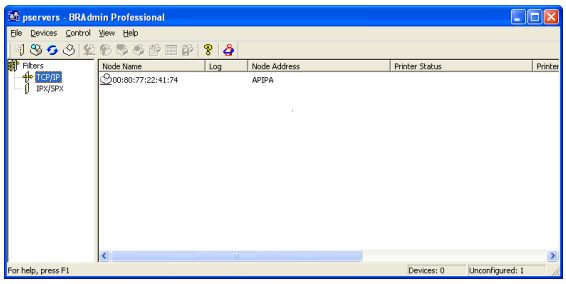
1. Start BRAdmin Professional, and select **TCP/IP**.



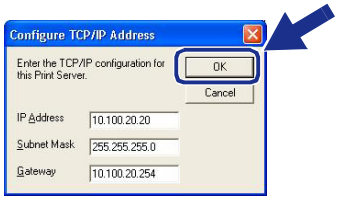
2. Select **Search Active Devices** from the **Devices** menu.
BRAdmin will search for new devices automatically.



3. Double-click the new device.



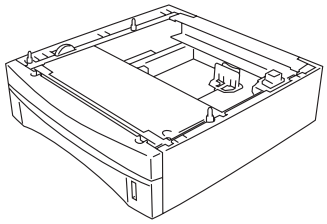
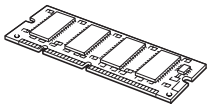
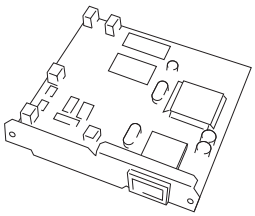
4. Enter the **IP Address**, **Subnet Mask** and **Gateway**, and then click the **OK** button.



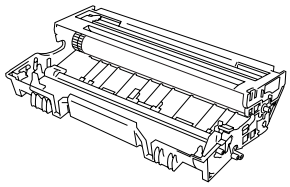
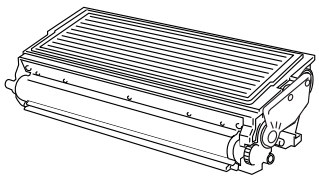
5. The address information will be saved to the printer.

Options

The machine has the following optional accessories. You can expand the capabilities of the machine by adding these items.

Lower Tray Unit	DIMM Memory
6429779	
 Second lower paper tray expands total input capacity by another 250 sheets to a total input capacity of 500 sheets.	 For more details, see “Memory Board” in Chapter 13 (User’s Guide).
Network Print/Fax Server	
6429880	
 The optional Network Print/FAX Server transforms your machine into a network multi function machine, offering Network Printing / Network PC-FAX and Network Scanning capability.	

Replacement Consumables

Drum Unit	Toner
484-4	484-5
	

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